

**Minutes
Topsfield Zoning Board of Appeals
Town Hall
Board of Selectmen Meeting Room
January 22, 2019**

Chairman Bob Moriarty called the meeting to order at 8:20PM. Board members present, in addition Chairman Moriarty, Dave Moniz, Gregor Smith and Jody Clineff were present. David Merrill was absent. Donna Rich, Community Development Coordinator, was also present. Other persons present during all or part of the meeting included resident Margie Burke Carman and Rebecca Barden and Ken Savoie of Savoie Nolan Architects, LLC.

Informal Discussion

129 Main Street-Margie Burke Carman - Ken Savoie of Savoie Nolan Architects, LLC. There was a discussion regarding the requested set-backs for the proposed 2 car garage. The Board suggested that the applicant review the septic As-Built plan for confirmation of the septic system location, review alternate sizes for the garage and find out how the re-configuration of Ipswich Road impacted their front yard. There after the Board had an informal discussion with Ken Savoie. The applicant requested that the Public Hearing be postponed until February 26th. Member Jody Clineff made a motion to postpone the Public Hearing until February 26th, 8pm at the Board of Selectmen meeting room at 8 West Common Street, seconded by Member Gregor Smith; so voted 4-0.

Correspondence

Board of Health letter dated January 11, 2019

Chairman Moriarty stated that there would be no commercial use allowed in the Inner Residential District, therefore the septic commercial versus residential doesn't apply at 371 Boston Street as stated in the letter.

Minutes

Member Dave Moniz made a motion to approve the minutes of November 27, 2018, as amended, seconded by Member Jody Clineff; so voted: 4-0.

At 9:15pm Member Jody Clineff made a motion to adjourn, seconded by Member Dave Moniz; so voted: 4-0.

Respectfully submitted,

Donna C. Rich
Community Development Coordinator

Per the Open Meeting Law, the documents that were either distributed to the Zoning Board of Appeals before the meeting in a packet, or at the meeting were:

1. Agenda
2. Draft meeting minutes of November 27, 2018
3. Application for 129 Main Street
4. Letter from Board of Health dated January 11, 2019, relative to 371 Boston St.

Approved as amended at the February 26, 2019 Zoning Board of Appeals meeting.

Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Committee constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Committee as to the completeness or accuracy of such statements
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