

**Minutes
Topsfield Zoning Board of Appeals
January 26, 2021**

Chairman Bob Moriarty called the meeting to order at 7:03PM. Board members present included Chairman Moriarty, David Merrill, Gregor Smith, Alternate, Kristin Palace, Jody Clineff and Dave Moniz. Donna Rich, Community Development Coordinator, was also present.

Visitors: There were 88 screens displaying one or more people in attendance on the ZOOM, Boxford Cable Access Television.

GOVERNOR’S ORDER

Clerk David Merrill stated “Pursuant to Governor Baker’s March 12, 2020 order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor’s March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Zoning Board of Appeals will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Topsfield website at www.topsfield-ma.gov For this meeting, members of the public who wish to watch or listen to the meeting may do so in the following manner: Video conference (see log-in information below.) No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means”.

Donna Rich, Community Development Coordinator read the following Announcement: “The meeting is being recorded via ZOOM and it will be available on the Topsfield website Cable Video on Demand page. Is there anyone else present who wishes to record the meeting?”, hearing none, the meeting continued.

Public Hearing:

97 Boston St, Fair-View Farm, Essex Agricultural Society & Cabot Theatre

Donna Rich, Community Development Coordinator read the Legal Notice to open the Public Hearing. Chairman Moriarty announced that a letter had been received withdrawing the application for a Special Permit to operate a Drive-In Concert series during the spring and summer of 2021.

Chairman Moriarty made a motion to accept the letter of withdrawal as presented, seconded by Kristin Palace; motion carried with a roll call vote as follows:

Chairman Bob Moriarty-yes

Clerk Dave Merrill-yes

Member Gregor Smith-yes

Member Dave Moniz-yes

Member Jody Clineff-yes

Alternate Member Kristin Palace-yes

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Hearing no comments from the public Chairman Moriarty made a motion to close the public hearing, seconded by Kristin Palace; motion carried with a roll call vote as follows:

Chairman Bob Moriarty-yes
Clerk Dave Merrill-yes
Member Gregor Smith-yes
Member Dave Moniz-yes
Member Jody Clineff-yes
Alternate Member Kristin Palace-yes

Public Hearing *continued:*

371 Boston Street – Sabino/The Morin Cameron Group, Inc. –Chairman Moriarty made a motion to accept the request from The Morin Cameron Group, Inc to continue the Hearing until March 23, 2021, seconded by Dave Merrill; motion carried with a roll call vote as follows:

Chairman Bob Moriarty-yes
Clerk Dave Merrill-yes
Member Gregor Smith-yes
Member Dave Moniz-yes
Member Jody Clineff-yes
Alternate Member Kristin Palace-yes

FY2020 Annual Report: Dave Merrill made a motion to approve the FY2020 Annual Report as presented, seconded by Jody Clineff; motion carried with a roll call vote as follows:

Chairman Bob Moriarty-yes
Clerk Dave Merrill-yes
Member Gregor Smith-yes
Member Dave Moniz-yes
Member Jody Clineff-yes
Alternate Member Kristin Palace-yes

Minutes: Chairman Moriarty made a motion to approve the November 24, 2020 minutes as amended, seconded by Kristin Palace; motion carried with a roll call vote as follows:

Chairman Bob Moriarty-yes
Clerk Dave Merrill-yes
Member Gregor Smith-yes
Member Dave Moniz-yes
Member Jody Clineff-yes
Alternate Member Kristin Palace-yes

At 7:21pm Dave Merrill made a motion to adjourn, seconded by Gregor Smith; motion carried with a roll call vote as follows:

Chairman Bob Moriarty-yes
Clerk Dave Merrill-yes
Member Gregor Smith-yes
Member Dave Moniz-yes

Member Jody Clineff-yes
Alternate Member Jody Kristin Palace-yes

Respectfully submitted,

Donna C. Rich
Community Development Coordinator

Per the Open Meeting Law, the documents that were either distributed to the Zoning Board of Appeals before the meeting in a packet, or at the meeting were:

1. Agenda
2. Minutes of November 24, 2020
3. Request for Continuance 371 Boston Street
4. Draft FY20 Annual Report
5. 97 Boston Street Request for a Special Permit and Site Plan Review
6. Request from the applicant to withdraw the 97 Boston Street Request for a Special Permit and Site Plan Review

Approved as written at the February 23, 2021 Zoning Board of Appeals meeting.

Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Committee constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Committee as to the completeness or accuracy of such statements.
