

**Minutes
Topsfield Zoning Board of Appeals
Virtual over ZOOM
Board of Selectmen Meeting Room
November 24, 2020**

Chairman Bob Moriarty called the meeting to order at 7:03PM. Board members present included Chairman Moriarty, David Merrill, Gregor Smith, Kristin Palace, and Dave Moniz. Jody Clineff was absent. Donna Rich, Community Development Coordinator, was also present.

Visitors: None in attendance.

GOVERNOR’S ORDER

Chairman Moriarty stated “Pursuant to Governor Baker’s March 12, 2020 order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor’s March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Zoning Board of Appeals will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Topsfield website at www.topsfield-ma.gov For this meeting, members of the public who wish to watch or listen to the meeting may do so in the following manner: Video conference (see log-in information below.) No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means”.

Public Hearing Resumed:

371 Boston Street – Sabino/The Morin Cameron Group, Inc. – Member Dave Merrill made a motion to accept the request from The Morin Cameron Group, Inc to continue the Hearing until January 26, 2021 per Chapter 201 of the Acts of 2020, seconded by Member Kristin Palace; motion carried with a roll call vote as follows:

Chairman Bob Moriarty-yes

Clerk Dave Merrill-yes

Member Gregor Smith-yes

Member Dave Moniz-yes

Member Kristin Palace-yes

2021 Meeting Schedule: Dave Merrill made a motion to approve the 2021 Schedule as presented, seconded by Dave Moniz; motion carried with a roll call vote as follows:

Chairman Bob Moriarty-yes

Clerk Dave Merrill-yes

Member Gregor Smith-yes

Member Dave Moniz-yes

Member Kristin Palace-yes

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Minutes: Dave Merrill made a motion to approve the September 22, 2020 minutes as written, seconded by Gregor Smith; motion carried with a roll call vote as follows:

Chairman Bob Moriarty-yes

Clerk Dave Merrill-yes

Member Gregor Smith-yes

Member Dave Moniz-yes

Member Kristin Palace-abstained

At 7:09pm Dave Merrill made a motion to adjourn, seconded by Gregor Smith; motion carried with a roll call vote as follows:

Chairman Bob Moriarty-yes

Clerk Dave Merrill-yes

Member Gregor Smith-yes

Member Dave Moniz-yes

Member Jody Kristin Palace-yes

Respectfully submitted,

Donna C. Rich

Community Development Coordinator

Per the Open Meeting Law, the documents that were either distributed to the Zoning Board of Appeals before the meeting in a packet, or at the meeting were:

1. Agenda
2. Minutes of September 22, 2020
3. Request for Continuance 371 Boston Street
4. Draft 2021 Meeting Schedule

Approved as amended at the January 26, 2021 Zoning Board of Appeals meeting.

Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Committee constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Committee as to the completeness or accuracy of such statements.

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