



Town of Topsfield  
Fire Headquarters  
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[www.topsfieldfire.com](http://www.topsfieldfire.com)

To: Topsfield Board of Appeals

From: Chief Jen Collins-Brown

Date: January 16, 2024

Re: Conference & Event Facility Special Permit  
252 Rowley Bridge Road  
Topsfield, MA 01983

Connemara House Farm has requested the Fire Department to submit comments related to the provisions ZA: 1-3.4 Parking, and ZA: 1-3.5 Town Services of the Town Code concerning its application for a Conference & Event Facility.

As Fire Chief, I have provided emergency services at the farm on numerous occasions. Accordingly, I am familiar with the layout of the farm as well as the activities and events conducted on the farm.

The Department's responses to the property have found the driveway and farm roads sufficient for emergency response vehicles to access the farm's farmhouse, out buildings and event center. The layout of the driveway and farm roads provides adequate traffic flow for emergency vehicles and personnel to respond in the event of an emergency. Any services required by the proposed project can be provided by the Fire Department without requiring any increase in staffing or service capacity.

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