

**Minutes of the  
Topsfield Town Hall Building Committee  
Proctor School Cafeteria  
June 13, 2017**

Chairman Smith called the meeting to order at 7:00PM. Committee members present were Gregor Smith, Elizabeth Mulholland, Peter Bryson, Josh Rownd, and ex-officio members Selectman Mark Lyons and Town Administrator Kellie Hebert. Ben Nutter was absent. Community Development Coordinator Donna Rich was also present. Other persons present during all or part of the meeting included Design Technique representative John Sayre-Scibona, McGinley Kalsow & Associates, Inc. representatives Wendall Kalsow, Selectmen Boyd Jackson and Dick Gandt, and residents (of those that signed the attendance sheet) Heidi Fox, Roberta & Bob Sapienza, Darcy Fulton, Heidi Bond, Carole Carter, William Quinn, Pat Carroll, Toni Pizzinato, Ian Hatfield, Finance Committee members Karen Dow, Che Elwell and Jon Quido, Moderator Steve Whelan, Roberta & Bill Whiting, David Larson, Katherine Carlson, Cathy Granata, Gary Bergmann, Bill Niland, Jud Pratt, Sandy Quido, Alex Carter, Kristin Palace Jody Clineff, Steve Hall, Al Wallace, Kathleen & Harry Faust, Martha Davis, Florence Brady, Charlotte O'Toole, Christine & Edward Roman, Roger Hale, Judith Connelly, Donna Blackwell, James Carroll, Walter Harmer, Elizabeth Wilson, Curtis Niehaus, Jan & Jerome Ablon, Joe Gibbons, Nancy & Holger Luther, Bonnie Gulick, Bette & Dick Cullinan, George & Yonne Anderson, Sally Palmer, Kim Sherwood, Steve Lais and Zillie Bhujju.

The Public Forum was recorded by Boxford Cable Television, Jonathan Rivers and would be broadcasted at a later date, in addition be available on YouTube.

Public Forum: Resident Joe Gibbons opened the forum by formally introducing the members of the Town Hall Building Committee, Chairman of the Finance Committee Karen Dow, Director of the Council on Aging Paula Burke, Design Technique representative John Sayre-Scibona and McGinley Kalsow & Associates, Inc. representative Wendall Kalsow. The forum was then turned over the Chairman Gregor Smith who walked through a slide presentation depicting how the committee and Town had arrived to this point. Josh Rownd then updated the citizens on where the project was to date. Chairman Gregor Smith then opened it up for questions. Citizens questions included, but not limited to, was there a generator, how does the language in the citizen petition effect the project, what does the \$400,000 debt service in the Finance Committee letter mean, budget of the project, were alternate options explored, to name a few.

At 8:35PM Member Liz Mulholland made a motion to adjourn, seconded by Member Josh Rownd; so voted: 4-0

Respectfully submitted,

Donna C. Rich  
Community Development Coordinator

Per the Open Meeting Law, the documents that were either distributed to the THBC before the meeting in a packet, or at the meeting were:

1. Agenda

*Approved as amended at the June 22, 2017 Town Hall Building Committee meeting.*

Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Committee constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Committee as to the completeness or accuracy of such statements.