

## Town Clerk's Fee Schedule

### Certifications:

- All Town documents \$10 per copy
- Planning and ZBA decisions \$10 per copy
- Certificate of No Appeal \$10 per copy
- Certificate of Domicile \$10 per copy

### Filings:

- Business Certificate \$60
- Business Change of Location, Change of Partner/Owner, Residential Address, retirement or Withdrawal from said business \$25
- Planning Board:
  - ANR \$25 per application
  - ANR \$50 per lot, parcel created or change of lot line
  - Definitive Subdivision:
    - \$2,000 base fee plus \$1,000 for each lot
    - \$2,000 base fee plus \$400 for each lot if approved Preliminary plan on file
    - \$2,000 base fee plus \$1,000 or \$400 (whichever is appropriate) per each lot for modifications to any Definitive subdivision plan
  - Site Plan Review \$200 per application
  - Special Permits
- Assignment for Benefit of Creditors \$25
- "Closing Out Sale", etc. Inventory \$25 1<sup>st</sup> page Additional Pages \$5 per page
- Written Instrument or declaration of Trust by Trustees of an Association or Trust, or Amendment thereof as provided by MGL \$30 per document

### Recordings:

- Deed of Lot or Plot in a Public Place or Cemetery \$20
- Any document 1<sup>st</sup> page \$20 Additional page \$5
- Power of Attorney \$25
- Military Discharge Papers No Charge
- Certificate of Registration for Optometrist, Physician or Osteopath. \$20
- Order granting locations of poles, piers, abutments or conduits, alterations or transfers and an increase in number of wires, cables or attachments Flat Rate \$50 Additional Streets \$10

### Vital Records: (Only certified copies are issued)

- Birth record \$5
- Death record \$10
- Marriage record
- Marriage Intention \$50
- Amended Records \$25
- Delayed Records \$25
- Certificate of Marriage from an Out-Of- Commonwealth Marriage \$30

### Searches:

Searches of any record are by the hour. The rate is the lowest hourly wage paid in the office.

### By-Laws/Rules & Regulations

- Board of Health Rules & Regulations \$15
- Sign By-Law \$15
- Wetlands By-Law/Rules & Regulations \$20
- Planning Board Sub-Division Rules & Regulations \$30
- Water Related By-Laws/Rules & Regulations \$15
- Zoning By-Law \$30

### Other:

- Photo copy .20 per page
- Computer generated copy .50 per page
- Mailing Labels .02 per label

- Registration of all hazardous materials \$100 flat fee
- Notarization per signature \$2
- To Qualify for Public Office \$25
- Dog License \$10 per dog Late fine \$25 per dog

Town Ways Reference Manual \$100