



**ANNUAL/SPECIAL TOWN MEETINGS
PROCTOR SCHOOL – WOODBURY AUDITORIUM
TUESDAY, MAY 1, 2018**

The several articles in the Warrant for the Meeting and the action of the Town thereto.

The Moderator, Stephen Whelan, reported there was a quorum and called the Annual Town Meeting to order at 7:04 PM, and introduced himself. The meeting was opened with the Pledge of Allegiance. The Moderator confirmed with the Town Clerk that the warrant had been served and duly posted, and that the Return of the Constable was certified as proper and complete, posted and advertised as required by law.

A summary of further announcements are listed below:

1. The cafeteria is available for overflow seating and an audio speaker has been set up, however, there are plenty of chairs here in the Gym and I ask all to take a seat. It aids with the counting process during hand count votes.
2. Former Moderator, John Kinhan has agreed to act as Assistant Moderator as needed for the overflow cafeteria room. Assigned tellers will assist him during vote counts.
3. As a courtesy, all electrical devices should be silenced.
4. Meeting is being recorded. The Moderator thanks Brad Sweet and Boxford Cable for their service.
5. By long standing tradition in the Town, a recommendation of the Finance Committee amounts to the main motion, and doesn't require a second. If the Finance Committee recommends "no action" on a particular article, and a voter desires positive action on the article or an amended article, the voter may and should, during discussion of the Finance Committee recommendation, state his or her intention to move for positive action on the article or an amended article if the Finance Committee's "no action" recommendation is voted down; but, the vote will be taken on the Finance Committee's recommendation of "no action" before a motion for positive action is in order.
6. If one wishes to speak to any question, one must first be recognized by the Moderator. When recognized, the person must state his or her name and street address. Debate should be conducted in a respectful and courteous manner.
7. If a voter desires to move an amendment to a Finance Committee recommendation or to any other motion, I will require a written proposed motion to amend for review by myself and Town Counsel prior to any action on it. We have printed forms for these motions and will be happy to help anyone who needs assistance in making it out.

The Moderator continued on to recognize citizens who have recently completed terms on Town Boards and Committees. They included:

Joe Collins	Board of Health
Elizabeth Collins	Board of Registrars

Martha Morrison	Board of Selectmen
Laura Powers	Board of Selectmen
Alfred Di Donato	Council on Aging
Laura O'Connor	Cultural Council
Annette Cohen	Council on Aging
Audrey Iarocci	Board of Library Trustees
Patricia Walsh	Board of Library Trustees
Kim Sherwood	Masconomet School Committee
Joe Quigley	Elementary School Committee
Greg Lindsey	Elementary School Committee
Linda Ross	Elementary School Committee

The Moderator acknowledged Representative Brad Hill and Senator Joan Lovely, who were seated in the front row. He then recognized Beth Willis, Town Clerk and Erin Merrill, Assistant Town Clerk. The Moderator introduced the Board of Selectmen: Chairman Boyd Jackson, Mark Lyons, Dick Gandt, and John Spencer, followed by Town Administrator Kellie Hebert and Town Counsel Lauren Goldberg. He then introduced Finance Committee Members, Chairman Karen Dow, Jonathan Guido, Dana Warren, Eric Menzer, Michael Hartmann, Che Elwell and Louis Ross, as well as Administrative Assistant Jennifer Davis.

In attendance were Department Heads as follows: Treasurer Collector Barbara Michalowski, Town Accountant Catherine Gabriel, Highway Superintendent Dave Bond, Water Department Superintendent Greg Krom, Police Chief Evan Haglund, Fire Chief Jenifer Collins-Brown. Council on Aging Executive Director Paula Burke, Board of Health Agent John Coulon, Conservation Commission Administrator Heidi Gaffney, Board of Library Director Laura Zalewski, and Purchasing and Community Development Coordinator Donna Rich. Members of Boards and Committees in attendance include: Holger Luther and Cheryl Jolley of the Conservation Commission, and Sheryl Knutsen from the Board of Health. Superintendent Scott Morrison from Topsfield Elementary Schools and Masconomet Superintendent Kevin Lyons were also recognized, as well as School Committee Board Members. Also representing the schools, the Moderator introduced Susan Givens, Steve Greenberg and Steve Clifford. He concluded with identifying the tellers, Dottie Wass, Dianne Bayliss, Janet Kmetz, Ruth Lucy, and Elaine Crippen.

The Moderator asked for permission to allow out of town Department Heads and leadership of Departments to sit with their peers, and there were no objections.

ARTICLE FIRST: **REPORTS**

Finance Committee Chairman, Dr. Karen Dow presented a report outlining the Budget process for the Fiscal Year 2019. The Finance Committee believes its recommendations remain consistent with the ideals of our community while staying responsive to the needs of the taxpayers.

At 7:35 PM, the Moderator called the Annual Town Meeting into a brief recess and called to order the Special Town Meeting.

ARTICLE FIRST:

REPORTS

Gregor Smith, of 104 Main St., Chairman of the Tall Hall Building Committee, reported that the renovation of the 145 year old Town Hall Building is currently ahead of schedule and under budget.

Phil Knowles, 12 Boston St., Unit 21, Chairman of the Water Commissioners, reported that the Water Treatment Plant is projected to be on line in early 2019 and the project is under budget. In addition, bids for the River Road/Prospect Street line replacement project, approved at last year's Town Meeting, have come in under budget.

ARTICLE SECOND:

PRIOR YEAR BILLS

There are no bills at this time.

ARTICLE THIRD:

FISCAL YEAR 2018 BUDGET TRANSFERS

The Finance Committee recommended that the Town vote to transfer from the unexpended balance of certain accounts, and/or from available funds, and appropriate said funds to certain other accounts to pay certain expenses for the 2018 fiscal year as follows:

TRANSFER FROM:

Insurance – Liability/Accident	\$ 46,000
	\$ 3,000
	\$ 1,550
	\$ 4,500
	<u>\$ 10,000</u>
	\$65,050

TRANSFER TO:

Snow & Ice	\$ 46,000
Street Lights Other	\$ 3,000
Town Accountant Other	\$ 1,550
Town Hall Other	\$ 4,500
Selectmen's Special Other	<u>\$ 10,000</u>
	\$65,050

The Town so voted unanimously.

ARTICLE FOURTH:

RESCIND PRIOR YEAR BORROWING

The Finance Committee recommended that the Town vote to rescind borrowing authorization for the "Town Hall Exterior Envelope Repairs" as voted under Article Fifth at the 2015 Special Town Meeting in the amount of \$50,000, which amount was authorized but unissued. The Town so voted unanimously.

ARTICLE FIFTH:

PROGRAMMING SPACE FOR COUNCIL ON AGING SERVICES AND ACTIVITIES

The Finance Committee recommended and the Town so voted unanimously to transfer and appropriate the sum of \$3,600 from the amounts appropriated under Article Third of May 2, 2017 Annual Town Meeting for Fiscal Year 2018 Operating Budget Pensions/Essex Retirement, to be expended by the Board of Selectmen to lease programming space for Council on Aging services and activities for Topsfield's

seniors, and to authorized the Board of Selectmen to enter into a lease for such purposes upon such terms and conditions as the Board deems appropriate.

ARTICLE SIXTH:

POLICE TASERS

The Finance Committee recommended that the Town vote to transfer and appropriate the sum of \$9,000 from the amounts appropriated under Article Third of May 2, 2017 Annual Town Meeting for Fiscal Year 2018 Operating Budget Property and Liability Insurance to the Police Department “Other” Account for the purchase and equipping of six (6) new Tasers. The Town so voted unanimously.

ARTICLE SEVENTH:

TRAFFIC SAFETY EQUIPMENT AND SUPPLIES

The Finance Committee recommended and the Town so voted unanimously to transfer and appropriate from Article Third of the May 2, 2017 Annual Town Meeting for Fiscal Year 2018 Operating Budget Property and Liability Insurance the sum of \$10,000 to the Police Department “Other” Account to purchase traffic safety equipment and supplies for the Town’s Public Safety Trailer.

ARTICLE EIGHTH:

HIGHWAY DUMP TRUCK SANDER WITH PLOW

The Finance Committee recommended that the Town vote to appropriate the sum of \$145,000 to be expended by the Board of Selectmen, with the advice of the Road Commissioners, to purchase and equip a dump truck sander with plow, including all incidental and related expenses; and to meet said appropriation to transfer the sum of \$33,370 from the Insurance Restitution Highway Department Account; the sum of \$57,020.87 from Article Third of the May 2, 2017 Annual Town Meeting for Fiscal Year 2018 Operating Budget Medical Insurance; and \$54,609.12 from prior year warrant articles as follows:

Fiscal Year	Article	Voted	Account Name/Item	Amount
2014	A31/13ATM	5/7/13	School Security	\$10,802.65
2014	A4/14STM	5/6/14	School Technology	\$981.94
2015	A7/15STM	5/5/15	Library Security Doors and Alarm System	\$4,415.20
2016	A24/15ATM	5/5/15	Police Cruiser	\$54.17
2016	A25/15ATM	5/5/15	Police Radio Repeaters	\$16.94
2016	A11/16STM	5/3/16	Fire Chief Assessment	\$1,493.34
2016	A9/16STM	5/3/16	Highway Sander/Plow Truck	\$312.00
2016	A6/16STM	5/3/16	Steward School Floor Scrubber	\$2,659.08
2016	A21/15ATM	5/5/15	School Telephone System	\$593.29
2017	A22/16ATM	5/3/16	Highway Pickup Truck with Plow	\$6,803.26
2017	A23/16ATM	5/3/16	Highway Brush Tractor	\$2.55
2017	A20/16ATM	5/3/16	School Accounting/HR Software	\$19,560.00
2018	A6/17ATM	5/2/17	Masco Safety and Security Capital	\$0.20
2018	A27/17ATM	5/2/17	Highway Small Dump Truck with Plow	\$6,914.50
				\$54,609.12

The Town so voted unanimously.

ARTICLE NINTH:

PEG ACCESS AND CABLE RELATED FUND – FISCAL YEAR 2018 BUDGET TRANSFERS

The Finance Committee recommended and the Town so voted unanimously to transfer from the PEG Access and Cable Related Fund and appropriate the sum of \$7,106 to fund PEG access services and the renewal of the cable franchise agreement, as follows:

From	To	Amount
PEG Access and Cable Related Reserve Fund	PEG Professional Services	\$1,926
PEG Access and Cable Related Reserve Fund	PEG Legal Services	\$5,180
	Total:	\$7,106

ARTICLE TENTH:

PEG ACCESS AND CABLE RELATED FUND – CAPITAL APPROPRIATION

The Finance Committee recommended that the Town vote to transfer from the PEG Access and Cable Related Fund and appropriate the sum of \$78,230 for PEG Access and Cable Related capital equipment and installation at the renovated Town Hall, including all incidental and related expenses detailed as follows:

Cable Room Equipment	Broadcast System Replacement	\$26,000
Great Hall Camera & Audio Equipment	4-Camera System & Audio	\$23,200
BOS Conference Room	2-Camera System & Audio	\$17,350
Town-Wide Portable Camera Equipment	Cameras, Wireless Microphones	\$5,680
Labor & Installation	Relocation, Wiring & Installation	\$6,000
	Total:	\$78,230

Following a brief discussion, the Town so voted unanimously.

A motion to conclude the Special Town Meeting was made and seconded and the Annual Town Meeting was re-adjourned at 8:06 PM. The Town Moderator requested that the Town Clerk copy the Finance Committee's report from the Special Town Meeting into the Annual Town Meeting Minutes Article First.

ARTICLE SECOND:

BALANCE TRANSFERS

The Finance Committee recommended that the Town vote to transfer the sum of \$76,006 from various funds listed under Article Second in the warrant and appropriate the same to fund the General Operating Budget in Fiscal Year 2019 to be voted under Article Third. The Town so voted unanimously as follows:

Account:	Amount:
Fund Balance Reserved for Reduction of Future Excludable Debt	\$1,456.00
Solid Waste Enterprise Fund	\$27,550.00
Conservation Revolving Fund	\$10,000.00
Cable/PEG Fund (Reserved for Appropriation)	\$37,000.00
Total Balance to Transfer:	\$76,006.00

ARTICLE THIRD:

GENERAL OPERATING BUDGET

The Finance Committee recommended that the Town vote to appropriate the sum of \$19,835,041 for schools, highways, and other Town expenses, and fix the annual salary and compensation of all elected officers from July 1, 2018, and determine the manner of expending the same as stated in Attachment A; and to meet said appropriation, in addition to the amount transferred for such purposes under Article Second, to raise and assess the sum of \$19,759,035.

Discussion from the audience included the following: Ted Chapman, of 28 Meadowview Road, asked about pensions. Jonyelle Winfrey, of 15 South Main Street, asked about the decisions the Elementary Schools made to remain within the Finance Guidelines. Finance Committee members, Mike Hartmann and Che Elwell, as well as Elementary School Committee chairman, Linda Ross, of 48 Kinsman Lane, fielded those questions, among others.

The Town so voted at 8:29 PM.

ARTICLE FOURTH:

WATER DEPARTMENT OPERATING BUDGET

WATER DEPARTMENT OPERATING BUDGET		
Actual Appropriation FY2018		Proposed Appropriation FY2019
\$ 296,122	Salary & Wages	\$ 302,539
349,180	Other	349,180
79,500	Long-Term Debt Principal	152,500
21,192	Long-Term Debt Interest	68,578
207,000	Short Term Debt Principal	-
29,450	Short-Term Debt Interest	377,634
5,000	Debt Issue Costs	5,000
145,000	Water Reserve Fund	56,710
190,000	Unanticipated Emergency	300,000
1,322,444	SUB-TOTAL – DIRECT COSTS	1,612,141
143,378	INDIRECT COSTS	159,760
\$1,465,822	TOTAL WATER DEPARTMENT BUDGET:	\$1,771,901

The Finance Committee recommended that the Town vote to transfer from Water Revenue the sum of \$1,612,141 and appropriate the same as detailed under Article Fourth in the Warrant, to operate the Water Department from July 1, 2018, through June 30, 2019, and to approve the sum of \$159,760 of indirect costs appropriated in the General Fund under Article Third, to be funded from Water Revenues. Chairman of the Board of Selectmen, Boyd Jackson, of 27 Great Hill Dr., affirmed that the Board of Selectmen had reviewed and approved the Water Department budget. The Town voted unanimously in favor of the Finance Committee's recommendation.

ARTICLE FIFTH:

MASCONOMET REGIONAL SCHOOL DISTRICT ASSESSMENT

The Finance Committee recommended that the Town vote to approve the Fiscal Year 2019 Gross Budget of the Masconomet Regional School District in the amount of \$35,731,811 and raise and assess and appropriate the sum of \$7,579,413 to fund the Town's share of the Fiscal Year 2019 Masconomet Regional School District Assessment, of which the sum of \$7,286,699 supports the Maintenance & Operating Budget, and the sum of \$292,714 supports the Masconomet Building Debt Service.

This recommendation was adopted with a unanimous vote.

ARTICLE SIXTH:

MASCONOMET REGIONAL SCHOOL DISTRICT – CAPITAL REQUEST

The Finance Committee recommended that the Town take no action to approve the FY2019 Masconomet Regional School District capital budget of \$667,000, with Masconomet contributing \$150,000 and the remainder allocated between the member municipalities in accordance with the Regional School District Agreement; and to raise and assess, or transfer from available funds, and appropriate the sum of \$148,584 as the Town's allocable share of the school safety and security systems repairs, replacements, and upgrades; and further, to transfer \$30,000 from the amount appropriated under Article Sixth of the May 2, 2017 Annual Town Meeting for fire suppression systems and appropriate such sum to be used instead for replacement of locksets at Masconomet. Following a spirited debate, the Finance Committee recommendation of no action was so voted.

ARTICLE SEVENTH:

ESSEX NORTH SHORE AGRICULTURAL AND TECHNICAL SCHOOL DISTRICT

The Finance Committee recommended that the Town vote to approve the Fiscal Year 2019 Gross Operating Budget of the Essex North Shore Agricultural and Technical School District in the amount of \$28,329,262 and raise and assess and appropriate the sum of \$260,101 for the Town's share of the assessment of same.

This recommendation was adopted with a unanimous vote.

At 9:15 pm the Moderator presented the first group of consent articles including Articles Eighth thru Article Sixteenth, asking the Town to vote unanimously on these annually recurring articles. A particular article could be pulled for debate and discussion simply by objection. Steve Lais, of 85 Perkins Row, objected to Article Tenth. The Moderator then restated the Consent Items, excluding Article Tenth, and the Town so voted.

***ARTICLE EIGHTH:**

GRANT AUTHORIZATION FOR TOWN PROJECTS

The Finance Committee recommended that the Town vote to authorize the Board of Selectmen to apply for, accept, and expend without further appropriation any private, state, or federal grants or loans for Town projects, and the Town so voted unanimously.

***ARTICLE NINTH:**

MASSACHUSETTS DEPARTMENT OF TRANSPORTATION CONTRACTS

The Finance Committee recommended that the Town vote to authorize the Board of Selectmen to enter into contracts with the Massachusetts Department of Transportation for the ensuing year and to accept and expend any sums of money made available to the Town in accordance with G.L. c.90, and the Town so voted unanimously.

***ARTICLE TENTH:**

REVOLVING FUNDS

Program or Purpose:	Fiscal Year Spending Limit:
Parks Revolving Fund	\$45,000
Cemeteries Revolving Fund	\$25,000
Conservation Commission Revolving Fund	\$10,000

The Finance Committee recommended that the Town vote pursuant to the provisions of G.L. c.44, §53E½, as most recently amended, to approve annual spending limits for Fiscal Year 2019 for the revolving funds established by Town of Topsfield Bylaws, Section 64-1, "Revolving Funds", with such expenditure limits to be applicable for each fiscal year until such time as Town Meeting votes, prior to July 1 for the ensuing fiscal year, to increase the same; provided, however, that the Board of Selectmen, with the approval of the Finance Committee, may, at the request of the Treasurer Collector increase such limit, for that fiscal year only. The Town so voted unanimously.

***ARTICLE ELEVENTH:**

LEASE OF EMERSON FIELD

The Finance Committee recommended that the Town vote to authorize the Board of Selectmen, with the advice of the Parks and Cemeteries Commissioners, and under such terms as it deems advisable, to enter into a lease with the Congregational Church of Topsfield for certain property in Topsfield commonly known as Emerson Field, and appropriate and transfer from Free Cash the sum of \$1,250 to fund said lease, and the Town so voted unanimously.

***ARTICLE TWELFTH:**

TRI-TOWN COUNCIL ON YOUTH AND FAMILY SERVICES

The Finance Committee recommended that the Town vote to appropriate and transfer from Free Cash the sum of \$20,500 as a grant for Fiscal Year 2019 to fund activities of the Tri-Town Council, and the Town so voted unanimously.

***ARTICLE THIRTEENTH:**

SENIOR CARE

The Finance Committee recommended that the Town vote to appropriate and transfer from Free Cash the sum of \$1,500 as a grant for Fiscal Year 2019 to fund activities of Senior Care Inc., and the Town so voted unanimously.

***ARTICLE FOURTEENTH:**

COMPENSATED ABSENCES FUND

The Finance Committee recommended that the Town vote to appropriate and transfer from Free Cash the sum of \$15,000 to the Compensated Absences Fund created pursuant to G.L. c.40, §13D, and the Town so voted unanimously.

***ARTICLE FIFTEENTH:**

UNEMPLOYMENT COMPENSATION FUND

The Finance Committee recommended that the Town vote to raise and assess and appropriate the sum of \$15,000 to be added to the Unemployment Compensation Fund created pursuant to G.L. c.40, §5E, and the Town so voted unanimously.

***ARTICLE SIXTEENTH:**

SPECIAL INDEMNITY LEAVE FUND

The Finance Committee recommended that the Town vote to raise and assess and appropriate the sum of \$52,000 to be added to the Special Indemnity Leave Fund pursuant to G.L. c.40, §111F, and the Town so voted unanimously.

At 9:25 pm the Moderator presented the second group of consent articles including Article Seventeenth thru Article Twenty-third, asking the Town to vote unanimously on these annually recurring articles. A particular article could be pulled for debate and discussion simply by objection. Steve Lais, of 85 Perkins Row, objected to Articles Eighteenth, Twentieth, Twenty-first, and Twenty-third. The Moderator then restated the Consent Items, excluding those four Articles, and the Town so voted.

****ARTICLE SEVENTEENTH:**

WATER TANK INSPECTIONS

The Finance Committee recommended and the Town so voted unanimously to transfer and appropriate the sum of \$30,000 from the Water Enterprise Retained Earnings to be expended by the Board of Selectmen, with the advice of the Board of Water Commissioners, to conduct inspections of the Boston Street and Garden Street Water Tanks; and to authorize the Board of Selectmen, with the advice of the Board of Water Commissioners, to take any other action necessary to carry out this project.

****ARTICLE EIGHTEENTH:**

TOWN FACILITIES REPAIR AND MAINTENANCE FUND

The Finance Committee recommended that the Town vote to transfer from Free Cash and appropriate the sum of \$25,500 to be expended by the Board of Selectmen to fund facilities repairs, maintenance and any associated costs to repair, maintain and ensure the safety and security of Town-owned properties, facilities equipment and assets, including all incidental and related expenses. Steve Lais of 85 Perkins Row, expressed his opposition to “setting aside this money to be spent without transparency to the voters.” The article passed by a majority vote.

****ARTICLE NINETEENTH:**

CEMETERY BUILDING – EXTERIOR RENOVATION AND BUILDING REPAIRS

The Finance Committee recommended and the Town so voted unanimously to transfer from Free Cash and appropriate the sum of \$25,000 to be expended by the Board of Selectmen, with the advice of the Parks and Cemeteries Commissioners, to fund exterior renovation and building repairs of the barn building in the Pine Grove Cemetery, including all incidental and related expenses.

****ARTICLE TWENTIETH:**

POLICE SUV CRUISER

The Finance Committee recommended that the Town vote to transfer from Free Cash and appropriate the sum of \$46,500 to be expended by the Board of Selectmen, with the advice of the Police Chief, to purchase and equip a new SUV Police Cruiser. Finance Committee member, Che Elwell of 8 Wilmor Rd, answered residents’ questions. The Finance Committee’s recommendation was passed by majority vote.

****ARTICLE TWENTY-FIRST:**

FIRE ENGINE TWO - VEHICLE REPAIRS

The Finance Committee recommended that the Town vote to transfer from Free Cash and appropriate the sum of \$18,000 to be expended by the Board of Selectmen, with the advice of the Fire Chief, to fund vehicle repairs to Engine Two, including all incidental and related expenses. Fire Chief Jen Collins-Brown, of 15 Grove St., addressed questions from the audience. The town voted by majority in favor of the article.

****ARTICLE TWENTY-SECOND:**

FIRE PERSONAL PROTECTIVE EQUIPMENT

The Finance Committee recommended and the Town so voted unanimously to transfer from Free Cash and appropriate the sum of \$40,000 to be expended by the Board of Selectmen, with the advice of the Fire Chief, to purchase personal protective equipment for Fire Department personnel.

****ARTICLE TWENTY-THIRD:**

COMPREHENSIVE RECORDS MANAGEMENT SYSTEM

The Finance Committee recommended that the Town vote to transfer from Free Cash and appropriate the sum of \$45,000 to be expended by the Board of Selectmen to purchase technical and professional

information management services to implement a comprehensive records management system for the records of the Inspectional Services Department, Board of Health, Conservation Commission, Planning Board and Zoning Board of Appeals, including, but is not limited to, the creation of a public records inventory, document management system, records database, and records retention and disposal schedules in accordance with the requirements of Massachusetts state law. Finance Committee member Michael Hartmann, of 34 Kinsman Lane, answered questions and audience members expressed opinions both favoring and opposing the article. The Town voted by majority in favor of the article.

ARTICLE TWENTY-FOURTH:

GENERAL STABILIZATION FUND

The Finance Committee recommended and the Town voted by majority to transfer from Free Cash and appropriate the sum of \$25,000 to the General Stabilization Fund.

ARTICLE TWENTY-FIFTH:

CAPITAL STABILIZATION FUND

The Finance Committee recommended and the Town so voted unanimously to transfer from Free Cash and appropriate the sum of \$100,000 to the Capital Stabilization Fund.

ARTICLE TWENTY-SIXTH:

OTHER POST EMPLOYMENT BENEFITS (“OPEB TRUST FUND”)

The Finance Committee recommended and the Town so voted unanimously to transfer from Free Cash and appropriate the sum of \$300,000 to the Other Post-Employment Benefits Liability Trust Fund.

ARTICLE TWENTY-SEVENTH:

TAX DEFERRAL GROSS RECEIPTS LIMIT

The Finance Committee recommended and the Town so voted unanimously to increase the gross receipts that seniors may have in the prior calendar year to be eligible to defer property taxes under G.L. c.59 §5, Clause 41A to the amount established annually by the Commissioner of Revenue as the income limit for single seniors who are not heads of households to qualify for the “circuit breaker” state income tax credit for the preceding state tax year, with such increase to be effective for deferrals granted for taxes assessed for all fiscal years beginning on July 1, 2018.

ARTICLE TWENTY-EIGHTH:

TAX RELIEF FUND FOR SENIORS AND DISABLED

The Finance Committee recommended and the Town so voted unanimously to accept G.L. c.60, §3D and establish an Elderly and Disabled Taxation Fund.

ARTICLE TWENTY-NINTH:
VETERANS ASSISTANCE FUND

The Finance Committee recommended and the Town so voted unanimously to accept G.L. c.60, §3F and establish a Veteran's Assistance Fund.

ARTICLE THIRTIETH:

AMEND GENERAL BY-LAW: DELINQUENT TAXPAYERS LICENSE AND PERMITS

The Finance Committee recommended and the Town so voted unanimously to amend the Town's General By-Law, Chapter 25-1, adopted pursuant to the provisions of G.L. c.40, §57, with the provisions to be deleted to be shown in strikethrough as set forth below:

25-1.1 List of Persons Neglecting or Refusing to Pay Taxes, Assessments or Municipal Charges.

The Tax Collector or other municipal official responsible for records of all municipal taxes, assessments, betterments and other municipal charges, hereinafter referred to as the Tax Collector, shall annually, and may periodically, furnish to each Department, Board, Commission or Division, hereinafter referred to as the licensing authority that issues licenses or permits including renewals and transfers, a list of any person, corporation, or business enterprise, hereinafter referred to as the party, that has neglected or refused to pay any local taxes, fees, assessments, betterments or other municipal charges ~~for not less than a three (3) month period,~~ and that such a party has not filed in good faith a pending application for an abatement of such tax or a pending petition before the Appellate Tax Board.

ARTICLE THIRTY-FIRST:

AMEND GENERAL BY-LAWS: ARTICLE VII SECTION 2-37 PLANNING BOARD BY-LAW

The Finance Committee recommended and the Town so voted by a 2/3 majority to amend the Town's General By-Laws, Article VII, Section 2-37, with the provisions to be deleted shown in strikethrough, as follows:

The Planning Board shall consist of five (5) members elected by popular vote for terms of three (3) years. ~~Any Planning Board member may serve for not more than three (3) consecutive terms.~~

ARTICLE THIRTY-SECOND:

ADOPT GENERAL BY-LAWS: CHAPTER LXV MARIJUANA ESTABLISHMENTS

The Finance Committee recommended and the Town so voted by a 2/3 majority to amend the Town's General By-Laws by adding a new Chapter LXV "Marijuana Establishments" that would provide as follows:

CHAPTER LXV MARIJUANA ESTABLISHMENTS

Consistent with G.L. c.94G, § 3(a)(2), all types of non-medical "marijuana establishments" as defined in G.L. c.94G, §1, to include marijuana cultivators, independent testing laboratory, marijuana product manufacturers, marijuana retailers or any other types of licensed marijuana-related businesses, shall be prohibited within the Town of Topsfield.

ARTICLE THIRTY-THIRD:

AMEND ZONING BY-LAWS: ARTICLE VII SECTION 7.05 TEMPORARY MORATORIUM ON RECREATIONAL MARIJUANA ESTABLISHMENTS

The Finance Committee recommended and the Town so voted by a 2/3 majority to amend the Town's Zoning By-Laws by deleting in its entirety the text and title of Article VII Section 7.05, "Temporary Moratorium on Recreational Marijuana Establishments" and inserting in place thereof Section 7.05, "Marijuana Establishments" and further to amend Article III, Use Regulations, Table of Uses as follows:

7.05 Marijuana Establishments.

Consistent with G.L. c.94G, §3(a)(2), all types of non-medical "marijuana establishments" as defined in G.L. c.94G, §1, to include marijuana cultivators, independent testing laboratory, marijuana product manufacturers, marijuana retailers or any other types of licensed marijuana-related businesses, shall be prohibited within the Town of Topsfield.

And to further amend Article III, Use Regulations, Table of Uses with the provisions to be added shown in bold italics:

4. Retail and Service		ORA	IRA	CR	BV	BH	BP	BHN
<i>4.38</i>	<i>Marijuana Establishments</i>	<i>NP</i>	<i>NP</i>	<i>NP</i>	<i>NP</i>	<i>NP</i>	<i>NP</i>	<i>NP</i>

ARTICLE THIRTY-FOURTH:

WITHDRAWN

ARTICLE THIRTY-FIFTH:

AMEND ZONING BY-LAWS: MEDICAL MARIJUANA CULTIVATION/PROCESSING OVERLAY DISTRICT

The Finance Committee recommended that the Town amend the Town's Zoning By-Laws by adding Article XVII Medical Marijuana Cultivation/Processing Overlay District and amend the Zoning Map to create a Medical Marijuana Cultivation/Processing Overlay District, as follows:

"ARTICLE XVII

MEDICAL MARIJUANA CULTIVATION/PROCESSING OVERLAY DISTRICT

17.01 Purpose.

To provide for the placement of Medical Marijuana Cultivation/Processing Centers ("MMCP"), in accordance with An Act To Ensure Safe Access to Marijuana, c.55 of the Acts of 2017 and all regulations which have or may be issued by the Department of Public Health and/or the Cannabis Control Commission, including, but not limited to 105 CMR 725.00 implementing this Act, in locations suitable for such uses, which will minimize adverse impacts of MMCPs on adjacent properties, residential neighborhoods, schools, playgrounds, public beaches and other locations where minors congregate by regulating the siting, design, placement, security, and removal of MMCPs.

17.02 Establishment.

The Medical Marijuana Cultivation/Processing Overlay District (“MMCPOD”) is established as an overlay district. The boundaries of the MMCPOD are shown on the Zoning Map on file with the Town Clerk and shall comprise the following parcels, as set forth on the maps of the Town Board of Assessors:

All lots within the Business Park Zoning District and Lot 1 of Assessors Map 45.

Within the MMCPOD, all requirements of the underlying zoning district remain in effect, except where these regulations provide an alternative to such requirements. Land within the MMCPOD may be used for (1) a Medical Marijuana Cultivation/Processing Center (“MMCPC”); and (2) a use allowed in the underlying district, in which case the requirements of the underlying district shall apply. If the provisions of the MMCPOD are silent on a zoning regulation, the requirements of the underlying district shall apply. If the provisions of the MMCPOD conflict with the requirements of the underlying district, the requirements of the MMCPOD shall control.

17.03 Definitions.

Where not expressly defined in the Zoning By-Laws, terms used in the MMCPOD By-Law shall be interpreted as defined in Humanitarian Medical Use of Marijuana Act, G. L. c.94C, App. §1-1, Department of Public Health 105 CMR 725.00, G.L. c.94G and any regulations issued by the Cannabis Control Commission implementing these laws, and otherwise by their plain language.

- A. Medical Marijuana Cultivation/Processing Centers (“MMCPC”) shall mean an entity registered by the Department of Public Health or the Cannabis Control Commission that cultivates, possesses, transfers, transports and/or processes medical use marijuana or products containing medical use marijuana and related supplies to qualifying Medical Marijuana Treatment Centers.
- B. Medical Marijuana Treatment Center shall mean an entity licensed by the Department of Public Health or the Cannabis Control Commission under a medical use marijuana license that acquires, cultivates, possesses, processes, transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials for the benefit of registered qualifying patients or their personal caregivers in the treatment of debilitating medical conditions or the symptoms thereof.

17.04 Location and Dimensional Controls.

- A. MMCPCs may be permitted in the MMCPOD pursuant to a Special Permit and Site Plan Review.
- B. MMCPCs may not be located within 500 feet of the following pre-existing uses:
 - 1. Public or private school providing education in kindergarten or grades 1 through 12;
 - 2. State-licensed Child Care Facility;
 - 3. Library, playground, public park, youth center; or similar facility in which minors commonly congregate.

The distance under this section shall be measured in a straight line from the nearest point of the property line of the protected uses identified above to the nearest point of the property line of the proposed MMCPC.

- C. Cultivation and processing facilities located within the MMCPOD shall be separated from adjacent uses by a 50-foot buffer strip, unless the applicant can demonstrate, and the

Zoning Board of Appeals finds, that adequate buffering can be provided in a narrower buffer strip.

- D. MMCPCs shall be located only in a permanent building and not within any mobile facility.
- E. Unless explicitly stated otherwise, MMCPCs shall conform to the dimensional requirements applicable to non-residential uses within the underlying zoning district.
- F. All MMCPCs and Marijuana Establishments shall conform to the signage requirements of Article XIII of the Zoning By-Laws. The Zoning Board of Appeals may impose additional restrictions on signage, as appropriate, to mitigate any aesthetic impacts.

17.05 Special Permit.

- A. Procedure. The Zoning Board of Appeals shall be the Special Permit Granting Authority (SPGA) and shall conduct Site Plan Review according to Article IX of the Zoning By-Laws for an applicant for a MMCPC.
 - 1. Application. In addition to the materials required for a Special Permit and Site Plan Review, the applicant shall also include:
 - a. A detailed floor plan of the proposed MMCPC that identifies the square footage available and describes the functional areas of the facility;
 - b. Detailed site plans that include the following information:
 - i. Compliance with the requirements for parking and loading spaces, for lot size, frontage, yards and heights and coverage of buildings, signage and all other provisions of this By-Law;
 - ii. Convenience and safety of vehicular and pedestrian movement on the site to provide secure and safe access and egress for clients and employees arriving to and from the site;
 - iii. Convenience and safety of vehicular and pedestrian movement off the site, if vehicular and pedestrian traffic off-site can reasonably be expected to be substantially affected by on-site changes;
 - iv. Adequacy as to the arrangement and the number of parking and loading spaces in relation to the proposed use of the premises, including designated parking for home delivery vehicle(s), as applicable;
 - v. Site design such that it provides convenient, secure and safe access and egress for clients and employees arriving to and from the site;
 - vi. Design and appearance of proposed buildings, structures, freestanding signs, screening and landscaping; and
 - vii. Adequacy of water supply, surface and subsurface drainage, and light.
 - c. A description of the security measures, including employee security policies;

- d. A copy of the emergency procedures;
 - e. A copy of proposed waste disposal procedures; and
 - f. A copy of all licensing materials issued by the Cannabis Control Commission or Department of Public Health, and any materials submitted to these entities by the applicant for purposes of seeking licensing to confirm that all information provided to the Zoning Board of Appeals is consistent with information provided to the Cannabis Control Commission and/or Department of Public Health, as applicable.
 - 2. The SPGA shall refer copies of the application to all Town departments and boards/commissions, including but not limited to the Inspectional Services Department, Fire Department, Planning Board, Police Department, Board of Health, and the Conservation Commission. These boards/departments shall review the application and shall submit their written recommendations.
 - 3. After notice and public hearing in accordance with the procedures for Special Permits and Site Plan Review of this By-Law and consideration of application materials, consultant reviews, public comments, and the recommendations of other town boards and departments, the SPGA may act upon such a permit and request for site plan approval.
- B. Special Permit Conditions on MMCPCs. The SPGA shall impose conditions reasonably appropriate to improve site design, traffic flow, public safety, protect water quality, air quality, and significant environmental resources, preserve the character of the surrounding area and otherwise serve the purpose of this section. In addition to any specific conditions applicable to the applicant's MMCPC, the SPGA may include the following conditions in any special permit granted under this By-Law:
- 1. Hours of Operation.
 - 2. The use shall not generate outside odors from the cultivation or processing of marijuana and marijuana products.
 - 3. A Security Plan shall be required for all MMCPCs, which shall be subject to approval by the Fire and Police Chiefs and submitted to the Zoning Board of Appeals.
 - 4. The permit holder shall provide to the Zoning Enforcement Officer and Chief of the Police Department, the name, telephone number and electronic mail address of a contact person in the event that such person needs to be contacted after regular business hours to address an urgent issue. Such contact information shall be kept updated by the permit holder.
 - 5. MMCPCs may not operate, and the special permit will not be valid, until the applicant has obtained all licenses and permits issued by the Commonwealth of Massachusetts and any of its agencies for the facility.
 - 6. MMCPC may not operate, and the special permit will not be valid, until the applicant has entered into a Host Community Agreement with the Town relative to any facility permitted under this By-Law.
 - 7. A special permit granted under this Section shall have a term limited to the duration of the applicant's ownership and use of the premises as a MMCPC. A

special permit may be transferred only with the approval of the Zoning Board of Appeals in the form of an amendment to the special permit.

8. The special permit shall lapse upon the expiration or termination of the applicant's license by the Cannabis Control Commission.
9. The permit holder shall notify the Zoning Enforcement Officer and SPGA in writing within 48 hours of the cessation of MMCPC's operation or the expiration or termination of the permit holder's license with the Cannabis Control Commission.

17.06 Prohibition Against Nuisances.

No use shall be allowed in the MMCPOD which creates a nuisance to abutters or to the surrounding area, or which creates any hazard, including but not limited to, fire, explosion, fumes, gas, smoke, odors, obnoxious dust, vapors, offensive sound or vibration, flashes, glare, objectionable effluent or electrical interference, which may impair the normal use and peaceful enjoyment of any property, structure or dwelling in the area.

17.07 Severability.

The provisions of this By-Law are severable. If any provision, paragraph, sentence, or clause of this By-Law or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this By-Law."

And, further, to amend the Town of Topsfield Zoning Map to create a Medical Marijuana Cultivation/Processing Overlay District consisting of all lots with the Business Park Zoning District and Lot 1 of Assessors Map 45.

Martha Morrison, of 217 Rowley Bridge Rd., Chairman of the Planning Board, reported on the background of this Article and explained the Planning Board's positive recommendation.

A lengthy and thorough discussion ensued in which residents expressed their opinions for and against this zoning change. Joanne Patton, of 135 Asbury St., addressed the Town about her family's plans for the land. Christopher Abbott, of 123 Asbury St., expressed his concerns as a neighbor over noise, odors, and security of the property. Heidi Fox, of 31 Wildes Rd., questioned the distinction between cultivation and manufacturing in regard to the zoning of this land. Michael Gatti, of 110 Main St., and Chris Erickson, of 69 Parsonage Ln., spoke in favor of the Article for the possible tax revenue. Phil Knowles, 12 Boston St. Unit 21, asked, and the Town so voted, to move the question. The Town so voted by a 2/3 majority in support of the Finance Committee's recommendation.

ARTICLE THIRTY-SIXTH:

AMEND ZONING BY-LAWS: ARTICLE XIII SIGN REGULATIONS

The Finance Committee recommended and the Town so voted unanimously to amend the Town's Zoning By-Laws, Article XIII, "Sign Regulations," with the provisions to be deleted shown in strikethrough and the provisions to be added shown in bold italics:

Add to the end of the paragraph in Section 13.4 General Regulations, Section C. Illumination the following:

"The only exception to this section is internally illuminated "Open" signs not exceeding 4

square feet that may be illuminated in the window of an establishment during business hours. The illumination on such signs must be steady and not blinking or animated.”

Amend Section 13.4 General Regulations, Section G as follows:

G. Temporary Signs. Temporary signs shall be allowed provided that they comply with the following requirements:

~~f. 1.~~ Unless otherwise specified in this Article, temporary signs shall comply with all applicable requirements for permanent signs, including issuance of a sign permit.

~~g. 2.~~ Temporary signs that do not require a permit.

a. Temporary real estate and contractors’ signs as described below in Section 13.5, A, 1, b and c.

b. Banners, flags, pennants, and portable “A” frame signs associated with a commercial event such as grand openings, sales or closings may be displayed ***in front of a business establishment during regular business hours*** without a permit for no more than fourteen (14) days at a time and no more than thirty (30) days in the aggregate in any calendar year. ***Signs shall not obstruct sidewalks or pedestrian and/or vehicular traffic.***

Or take any other action relative thereto.

ARTICLE THIRTY-SEVENTH:

CITIZEN PETITION: BAN ON PLASTIC BAGS

To see if the Town will vote to:

Eliminate the usage of thin-film, single-use, plastic bags with handles, by all retail establishments in the Town of Topsfield. These check out bags have a significant impact on the environment of Topsfield; often blown into trees and shrubs on public and private spaces. The bags remain on our grounds for decades contributing to the potential death of animals through ingestion and entanglement; creating a burden to our solid waste collection and recycling facility; clogging our storm drainage systems; as well requiring the use of millions of barrels of crude oil nationally for their production.

The Finance Committee recommended no action. The Town voted against the Finance Committee’s recommendation of no action. Joel Hariton, of 12 Willowdale Rd., moved to amend the Town’s General By-Laws by adding a new By-law, “Plastic Bag Reduction,” that would provide as follows:

PLASTIC BAG REDUCTION

__-1 PURPOSE AND INTENT.

The production and use of thin-film single-use plastic bags have significant impacts on the environment of our community, including, but not limited to: unsightly plastic bags caught in trees and shrubs defiling our shared open space, parks and forest; blowing into our yards and spoiling our view; contributing to the potential death of animals through ingestion and entanglement; contributing to pollution of the land environment; creating a burden to our solid waste collection and recycling facility; clogging our storm drainage systems; and requiring the use of millions of barrels of crude oil nationally for their manufacture.

The windy nature of Topsfield makes containment of these light bags particularly challenging.

The purpose of this By-law is to eliminate the usage of thin-film single-use plastic bags by all retail establishments in the Town of Topsfield.

___-2 DEFINITIONS.

“Thin-film single-use plastic bags” means bags, with integral handles, and a thickness of 2.5 mils or less that are intended to be used for the transport of products provided by a retail establishment at the point of sale.

“ASTM D6400 standard” means the testing standard developed by the American Society for Testing Materials for compostable plastics.

“Biodegradable bag” means a bag that:

- a. Contains no polymers derived from fossil fuels; and
- b. Is intended for single use and will decompose in a natural setting at a rate comparable to other biodegradable materials such as paper, leaves, and food waste.

“Recyclable paper bag” means a paper bag that is 100% recyclable and contains at least 40% post-consumer recycled content, and displays in a visible manner on the outside of the bag the word “recyclable” or a symbol identifying the bag is recyclable.

“Retail establishment” means a business or vendor that sells or provides food, merchandise, goods, or personal services to the public, but not a bazaar or festival operated by a non-commercial entity.

“Reusable bag” means a bag that is specifically designed for multiple use and is made of thick plastic, cloth, fabric, or other durable materials.

___-3 USE REGULATIONS.

- a. No retail establishment in the Town of Topsfield shall distribute, use or sell thin-film single-use plastic bags that do not meet or exceed the ASTM D6400 standards.
- b. Retail establishments may provide customers with recyclable paper bags, biodegradable bags, or reusable bags at no charge or for a fee.
- c. Thin-film plastic bags used to contain dry cleaning, newspapers, produce, meat, bulk foods, wet items and other similar merchandise, typically without handles, shall be exempt from the prohibitions of this By-law.

___-4 ADMINISTRATION AND ENFORCEMENT.

Retail establishments may apply to the Board of Selectmen for approval of new single-use bag products as they come on the market that meet, or exceed, the ASTM D6400 standards.

This By-law shall be enforced through any lawful means in law or in equity, including, but not limited to, non-criminal disposition pursuant to G.L. c.40 section 21D. For purposes of non-

criminal disposition, any police officer of the Town of Topsfield or the Health Agent shall be the enforcing authority.

If enforced using non-criminal disposition, the following fine schedule shall apply:

- a. \$50 for a first offense;
- b. \$100 for the second offense;
- c. \$200 for the third and any successive offense.

Subsequent offenses shall be determined as offenses occurring within two years of the date of the first noticed offense. Each day or portion thereof shall constitute a separate offense.

___-5 APPLICABILITY.

While this By-law shall be effective upon approval by the Attorney General and in accordance with G.L. c.40, §32, it shall be applicable to retail establishments in the Town beginning July 1, 2018.

And further, to authorize the Town Clerk to assign chapter and section numbers as to bring such by-law into accord with the numbering used in the Code of the Town of Topsfield.

Joe Geller, of 52A Prospect St., Chairman of the Open Space Committee, reported that the Open Space Committee voted unanimously to support the amended article.

A robust discussion ensued. Phil Knowles, of 12 Boston St., Unit 21, then made a motion to table the question. The Town voted down the motion. John Walsh, of 17 Ridgeview Rd., made a motion to amend the definition of "Recyclable paper bag" by striking the words "and contains at least 40% post consumer recycled content." The Town voted by an overwhelming 2/3 majority to adopt the amended By-law.

ARTICLE THIRTY-EIGHTH:

CITIZEN PETITION: SECRET BALLOT VOTE AT TOWN MEETINGS

To see if the Town will vote to:

Amend the Town Bylaws, Chapter II, Article I, Section 2.1 "Town Meeting and Elections" by adding the following subsection thereto:

"Section 2-1.7 Voting at Town Meeting. The vote on any question or matter before the Town at an annual or special town meeting whether requiring a majority vote or otherwise may be taken by secret (Australian) ballot upon the affirmative vote of at least fifteen (15) of the voters present and voting at said meeting.", or to take any other action related thereto.

The Finance Committee recommended no action. Finance Committee member Eric Menzer, of 8 Pemberton Rd., presented the Finance Committee's recommendation. Antoinette Pizzinato Hatfield, of 96 North St., the citizen who brought the petition, presented her position. Following a robust discussion the Town voted by majority to approve the Finance Committee's recommendation of no action.

ARTICLE THIRTY-NINTH:

CITIZEN PETITION: CHARTER REVISION COMMITTEE

The Finance Committee recommended that the Town will order the Board of Selectmen to appoint a Charter Revision Committee for the purpose of (1) reviewing the Town's present form of government and (2) to make recommendations to the Board of Selectmen regarding the creation of the position of a Strong Town Administrator to coordinate the activities of Town Departments, and (3) to submit a written report on findings and recommendations to the Board of Selectmen within a period of 10 months after the date of convening the Committee.

Steve Lais, of 85 Perkins Row, stood to amend the article as follows:

"Recommended that the Town will order the Town Moderator to appoint a Charter Revision Committee for the purpose of (1) reviewing the Town's present form of government and (2) to make recommendations to the Board of Selectmen regarding the creation of the position of Strong Town Administrator to coordinate the activities of Town departments, and (3) to submit a written report on findings and recommendations to the Board of Selectmen within a period of 10 months after the date of first convening the Committee. Further, that the committee shall be appointed by the Town Moderator on or after May 7, 2018. Further, any citizen of Topsfield eligible to vote at Town meeting shall be eligible for appointment to the committee except that persons who shall have been appointed to a similar government or charter study committee shall not be eligible for appointment to this committee."

The amendment was seconded and discussion ensued. The amended article was voted down by majority. The Moderator called for a hand vote, and the Town voted to approve the Finance Committee's recommendation by majority.

ARTICLE FORTIETH:

FREE CASH TO OFFSET THE TAX RATE

The Finance Committee recommended that the Town vote to transfer from Free Cash and appropriate the sum of \$478,683 to reduce the tax levy for Fiscal Year 2019. The Finance Committee's recommendation was voted by a majority vote.

After completion of the last article to be brought before the Town, the Moderator asked for a motion to adjourn Town Meeting, which was received and seconded by the Town. The Annual Town Meeting of 2018 was dissolved at 12:07 AM. There were 406 registered voters in attendance.

TOWN OF TOPSFIELD TOWN ELECTION May 3, 2018

The polls opened at 7:00 AM on May 3, 2018 at St. Rose of Lima Church Hall, 12 Park Street, with Paula Burke as Election Warden, and Frederick Glatz as Constable. The following election workers were sworn to the faithful performance of their duties:

Fred Capobianco, Carole Carter, Chris Cotti, Elaine Crippen, Kathy Curran, Jan Englehardt, Judy Forrest, Audrey Iarocci, Ruth Lucy, Debra Parkhurst, Dorothy Roberts, and Diane Torrey

The polls were closed at 8:00 PM, and 1525 ballots were cast. There were 4457 persons registered to vote in this election. The results are as follows:

Moderator, One Year

Stephen T. Whelan	752	*
Jeanine P. Cunniff	683	
Blanks	88	
Write Ins	2	

Selectman, Three Years (Vote for Two)

Boyd R. Jackson	756	*
Lynne A. Bermudez	1117	*
Eldon D. Goodhue	488	
Kim M. Sherwood	488	
Blanks	200	
Write Ins	1	

Elementary School Committee, Three Years

Charise Nulsen	1089	*
Blanks	430	
Write Ins	6	

Assessor, Three Years

Robert E. Kanter	1060	*
Blanks	462	
Write Ins	3	

Commissioner of Trust Funds, Three Years

David G. Strachan, Jr.	738	*
Lauren Diane Gomes	494	
Blanks	292	
Write Ins	1	

Housing Authority, Five Years

Gerard L. McCarthy	1032	*
Blanks	490	
Write Ins	3	

Library Trustee, Three Years (Vote for Two)

Olivia Marie Gatti	760	*
Kathryn S. Hartmann	724	*
Shelley Zatsky	495	
Blanks	1070	

Write Ins	1	
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Park & Cemetery Commissioner, Three Years

Steven Mscisz	1111	*
Blanks	407	
Write Ins	7	

Planning Board, Three Years

C. Josh Rownd	1023	*
Blanks	497	
Write Ins	5	

Regional School Committee, Three Years

Zillie Theodorou Bhuj	1100	*
Blanks	422	
Write Ins	3	

Road Commissioner, Three Years

Joseph K. Gibbons	1081	*
Blanks	438	
Write Ins	6	

Water Commissioner, Three Years

Mark F. Gallagher	1078	*
Blanks	442	
Write Ins	5	

QUESTION ONE:

Do the voters of the Town of Topsfield support a change to hold town meetings at the Masconomet Regional School District Auditorium located at 20 Endicott Road in Boxford, Massachusetts?

YES	1098
NO	286
BLANK	141

A true copy attest:

Mary E. Willis
Town Clerk