



## **Town Administrator Report**

### **SELECT BOARD MEETING**

**December 21, 2020 7:00PM**

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- *Public Safety*
  - COVID
    - Cases around MA and Topsfield have continued to increasing over the past month
    - Regional effort on reopening
    - Regional Pandemic Nurse
    - Potential “Mega Site” for regional vaccination
    - Have a safe Holiday
- *Infrastructure work:*
  - Downtown Street Lights
  - EV Charging station
  - Coppermine Road
  - Fire Station HVAC/Shower
- *Downtown Revitalization:*
  - VHB Downtown Street Scape Visioning and Design
  - Flower Planters Downtown
  - Old Highway Garage Disposition

- *Personnel and Collective Bargaining:*
  - Reorganizing the Parks and Cemetery Department
  - Collective Bargaining Agreement: Reserve Police Dept.
  - Collective Bargaining Agreement: AFSCME
  - Council on Aging Director
  - HR Study
  - Salary Survey
  
- *Town Operations and Activities:*
  - Information Technology
    - Telephone Installation (CARES)
    - Fiber Network Project (CARES)
    - Website improvements (CARES)
    - Cyber security assessment (MIIA grant)
    - Regionalization Efforts continue
  - Library is open for curbside pick-up and inside by appointment
  - Cable Advisory and the Cable Contracts with Verizon and Comcast
  - Pump Park
  - Andrews Farm water delinquency
    - Speaking with Boxford on helping collect
  - Capital, Budget and Warrant