



Town Administrator Report

SELECT BOARD MEETING

November 2, 2020 7:00PM

- *Public Safety*
 - COVID
 - Seven active cases of COVID currently in Topsfield
 - Gov. Baker new restrictions
 - Halloween Summary
 - Regional Pandemic Nurse
 - Schools back as a Hybrid
 - Flu Clinic
 - November 5, 11:00AM – 3:00PM, Coolidge Building at the Fair
 - Ages 5+ and by appointment only
- *Infrastructure work:*
 - Fiber Network Project (CARES)
 - Downtown Street Lights
 - Hill Street Culvert
- *Downtown Revitalization:*
 - VHB Stake Holder Meetings completed, design underway
 - ECDC has kicked off
 - Holiday on the Green
- *Town Operations and Activities:*
 - CARES Act Funds: Reporting and implementation

- Telephone Purchase (CARES)
 - Pole Pads (CARES)
 - Ballot Machines (CARES)
 - Green Communities
 - MIIA Rates for FY22 – 0% increase
 - IT
 - Cyber security assessment (MIIA grant)
 - Credit card machines and online payment
 - Website improvements (CARES)
 - Library is open for curbside pick-up and inside by appointment
 - Cable Advisory and the Cable Contracts with Verizon and Comcast
 - Voting
 - 1552 mail in ballots received
 - 1159 in person early voting
 - Tomorrow is election day
 - Capital, budget and Warrants
- *Personnel and Collective Bargaining:*
- Reorganizing the Parks and Cemetery Department
 - Home Rule Petition to be taken up in December
 - CBA: Reserve PD – negotiations underway
 - CBA: AFSCME
 - New Mechanic Patrick Nolan started October 26
 - New Senior Administrative Assistant Elisabeth Perkins started today
 - Wendy Thatcher Retirement
 - Council on Aging Director