



Town of Topsfield

Permit issued by
Topsfield Fire Department
High Street, Topsfield, MA 01983
Phone 978-887-5148

Permit Number _____

Date Issued _____

Expiration Date _____

TRENCH PERMIT

THIS PERMIT MUST BE FULLY COMPLETED PRIOR TO CONSIDERATION

Pursuant to G.L. c. 82A §1 and 520 CMR 7.00 et seq.(as amended)

Name of Applicant	Phone		
	Cell		
Street Address	City/Town	State	ZIP
Name of Excavator (if different from applicant)	Phone		
	Cell		
Street Address	City/Town	State	ZIP
Name of Owner(s) of Property	Phone		
	Cell		
Street Address	City/Town	State	ZIP
Other Contact	Permit Fee Received \$50.00 Yes ()		
Description, location (including address) and purpose of proposed trench: Please describe the exact location of the proposed trench and its purpose, including a description of what is (or is intended) to be laid in proposed trench (e.g. pipes/cable lines etc.). Please use reverse side if additional space is needed.			
Insurance Certificate #:		Policy Expiration Date:	
Name and Contact Information of Insurer:			
Dig Safe #:			
Name of Competent Person (as defined by 520 CMR 7.02):			
Massachusetts Hoisting License #		Expiration Date:	
License Grade:			

BY SIGNING THIS FORM, THE APPLICANT, OWNER, AND EXCAVATOR ALL ACKNOWLEDGE AND CERTIFY THAT THEY ARE FAMILIAR WITH, OR, BEFORE COMMENCEMENT OF THE WORK, WILL BECOME FAMILIAR WITH, ALL LAWS AND REGULATIONS APPLICABLE TO WORK PROPOSED, INCLUDING OSHA REGULATIONS, AND G.L. c. 82A, 520 CMR 7.00 et seq., AND THEY COVENANT AND AGREE THAT ALL WORK DONE UNDER THE PERMIT ISSUED FOR SUCH WORK WILL COMPLY THEREWITH IN ALL RESPECTS AND WITH THE CONDITIONS SET FORTH BELOW.

THE UNDERSIGNED OWNER AUTHORIZES THE APPLICANT TO APPLY FOR THE PERMIT AND THE EXCAVATOR TO UNDERTAKE SUCH WORK ON THE PROPERTY OF THE OWNER, AND ALSO, FOR THE DURATION OF CONSTRUCTION, AUTHORIZES PERSONS DULY APPOINTED BY THE MUNICIPALITY TO ENTER UPON THE PROPERTY TO MONITOR AND INSPECT THE WORK FOR CONFORMITY WITH THE CONDITIONS ATTACHED HERETO AND THE LAWS AND REGULATIONS GOVERNING SUCH WORK.

THE UNDERSIGNED APPLICANT, OWNER AND EXCAVATOR AGREE JOINTLY AND SEVERALLY TO DEFEND, INDEMNIFY, AND HOLD HARMLESS THE MUNICIPALITY AND ALL OF ITS AGENTS AND EMPLOYEES FROM ANY AND ALL LIABILITY, CAUSES OR ACTION, COSTS, AND EXPENSES RESULTING FROM OR ARISING OUT OF ANY INJURY, DEATH, LOSS, OR DAMAGE TO ANY PERSON OR PROPERTY DURING THE WORK CONDUCTED UNDER THIS PERMIT.

APPLICANT SIGNATURE

_____ DATE _____

EXCAVATOR SIGNATURE (IF DIFFERENT)

_____ DATE _____

OWNER'S SIGNATURE (IF DIFFERENT)

_____ DATE: _____

For City/Town use -- Do not write in this section	
PERMIT APPROVED BY	\$ _____ Application Fee
PERMITTING AUTHORITY	
CONDITIONS OF APPROVAL	

To obtain a trench permit

Fill out application at Fire Headquarters

This application will require a Dig safe number, positive proof of identification of competent person

Location and scope of work, a copy of the application as well as a copy of ID will be placed in a folder

Payment of a \$ 50:00 fee

At the end of the work day the on duty crew at the fire department will inspect the job site using the trench checklist

CONDITIONS AND REQUIREMENTS PURSUANT TO G.L.C.82A AND 520 CMR 7.00 et seq. (as amended)

By signing the application, the applicant understands and agrees to comply with the Massachusetts General Laws in i and ii and federal laws in iii and iv below:

- i. A trench shall not be excavated unless the requirements of sections 40 to 40D, inclusive, of chapter 82, and any accompanying regulations, have been met and this permit is invalid unless the requirements have been complied with by the excavator applying for the permit including, but not limited to, the establishment of a valid excavation number with the underground plant damage prevention system as provided in section 76D of chapter 164 (DIG SAFE);
- ii. Trenches may pose a significant health and safety hazard. Pursuant to Section 1 of Chapter 82A, an excavator shall not leave any open trench unattended without first making reasonable efforts to eliminate any recognized safety hazard that may exist as a result of leaving the open trench unattended. Excavators should consult regulations promulgated by the Department of Public Safety in order to familiarize themselves with the recognized safety hazards associated with excavations and open trenches and the procedures required or recommended by the department to eliminate safety hazards which may include covering, barricading or otherwise protecting open trenches from accidental entry.
- iii. Persons engaging in any trenching operation shall familiarize themselves with the federal safety standards promulgated by the Occupational Safety and Health Administration on excavations: 29 CFR 1926.650 et.seq., entitled Subpart P "Excavations".
- iv. Excavators engaging in any trenching operation who utilize hoisting or other mechanical equipment subject to chapter 146 shall only employ individuals licensed to operate said equipment by the Department of Public Safety pursuant to said chapter and this permit must be presented to said licensed operator before any excavation is commenced;
- v. By applying for, accepting and signing this permit, the applicant hereby attests to the following: (1) that he/she has read and understands the regulations promulgated by the Department of Public Safety with regard to construction related excavations and trench safety; (2) that he/she has read and understands the federal safety standards promulgated by the Occupational Safety and Health Administration on excavations: 29 CMR 1926.650 et.seq., entitled Subpart P "Excavations"; and (3) that he/she is aware of and has, with regard to the proposed trench excavation on private property or proposed excavation of a town public way that forms the basis of the permit application, complied with the requirements of sections 40-40D of chapter 82A.
- vi. This permit shall be posted in plain view on the site of the trench.

For additional information please visit the Department of Public Safety's website at www.mass.gov/dps

are further authorized to suspend or revoke a permit following a hearing. Excavators may also be subject to administrative fines issued by the Department of Public Safety for identified violations.

SUGGESTED CHECKLIST FOR APPLICATION

- ☐ Worker's Compensation Certificate
- ☐ Insurance Binder from Insurance Company made out to the Town of Grafton
- ☐ Photo Identification of Permit Holder
- ☐ Photo Identification of Person Performing Excavation
- ☐ Dig Safe Number
- ☐ All monies due to the town must be paid (Certificate of Good Standing)