



Town of Topsfield
BUILDING PERMIT FEE SCHEDULE
as of August 27, 2018

RESIDENTIAL

NEW HOUSES & ADDITIONS	\$10/1,000 (based on \$110. Sq. ft. minimum construction cost/value) + \$10.00 processing fee
ALTERATIONS	\$10/1,000 (based on \$55. Sq. ft. minimum construction cost/value) +\$10.00 processing fee
UNHEATED SPACE (garage, shed, barn, deck etc.)	\$10/1,000 (based on \$45. Sq. ft. minimum construction cost/value) +\$10.00 processing fee
MINIMUM FEE	\$ 60.00
POOLS (inground & above ground)	\$10/1,000 +\$10.00 processing fee
DEMOLITION	\$.25 sq. ft. of floor area +\$10.00 processing fee
*REINSPECTION	\$50.00
CERTIFICATE OF OCCUPANCY	\$60.00

COMMERCIAL & INDUSTRIAL

NEW CONSTRUCTION & ADDITIONS	\$12/1,000 (based on \$150. Sq. ft. minimum construction cost/value) +\$10.00 processing fee
ALTERATIONS	\$10/1,000 (based on \$50. Sq. ft. minimum construction cost/value) +\$10.00 processing fee
CERTIFICATE OF OCCUPANCY	\$60.00

General Notes:

Projects started without permits will be charged a late filing fee equal to the permit fee.
No rebates or refunds once permits have been issued unless an error is made by the Inspectional Services Department in calculating the fee.
Construction cost calculated to the next whole thousand. (ie: \$10,200 = \$11,000)
License and Insurance Certificates must be on file.
Must produce a copy of a signed contract if this project is being performed under your HIC Registration.
*Reinspection necessary due to code violations or work not ready on a requested inspection will be subject to a re-inspection fee.