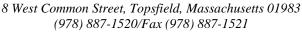


TOWN OF TOPSFIELD

Board of Health







FOOD PERMIT FEE WAIVER INFORMATION

5 Criteria Required to Request a Fee Waiver:

- 1. A documented non-profit (501(c)(3) or equivalent as determined by the Health Agent
- 2. "Low-risk" food handling as determined by the Health Agent
- 3. Minimal time required of BoH Agent
- 4. No history of chronic inspectional problems.
- 5. Written request on letterhead for fee waiver prior to the event (when applicable).

The denial of a fee waiver may be appealed to the Board of Health.

Originally drafted in 2010; reviewed and updated 9/24/2015