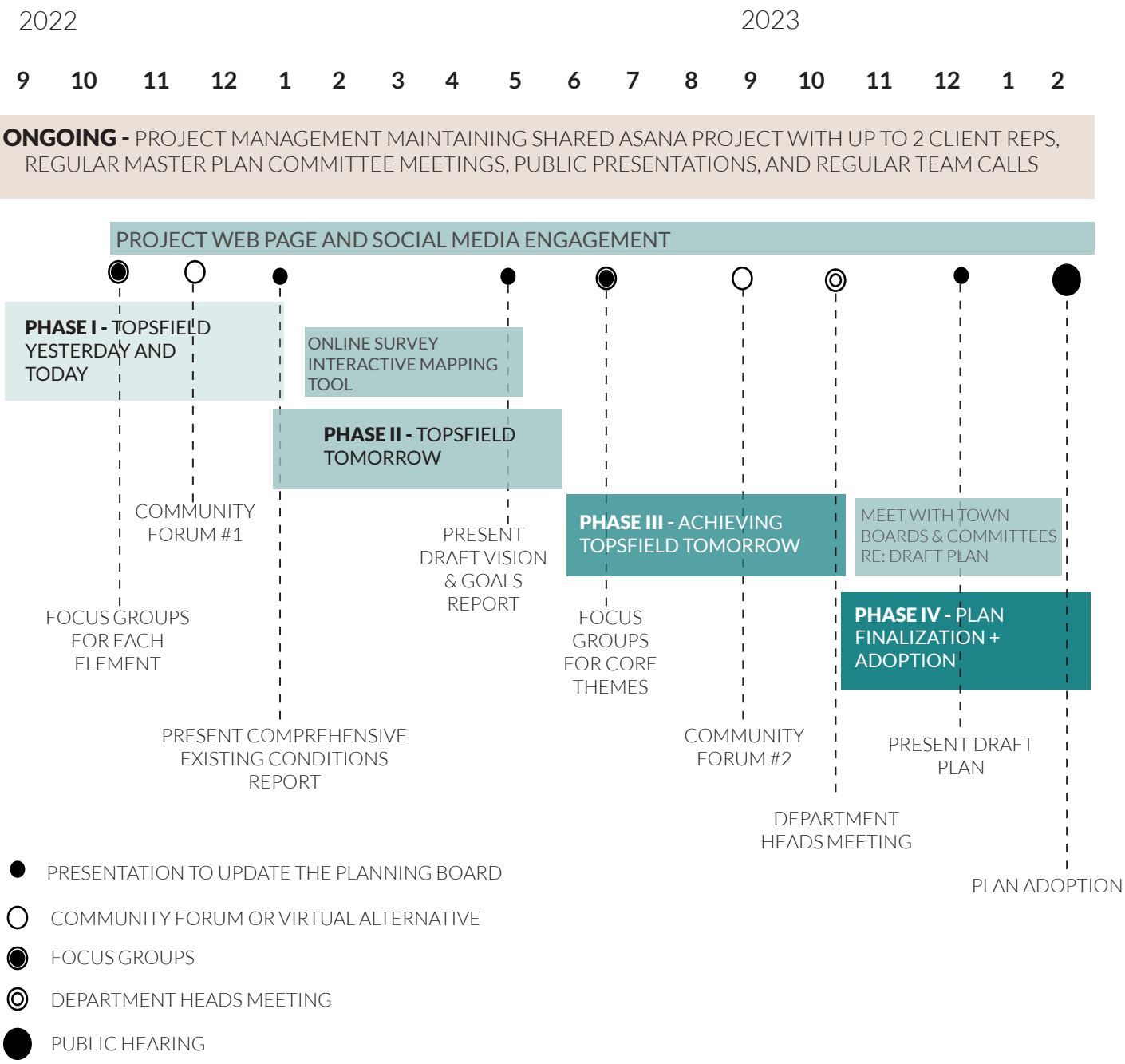
PROJECT SCHEDULE

Our schedule for completing the Topsfield Master Plan spans a total of 18 months, with anticipated adoption by February 2023 (assuming kick off in September 2022). Upon selection, our team would work closely with Town staff and the Master Plan Committee to prepare a detailed project schedule and work plan – including an integrated community engagement plan – that would lay out the schedule of project meetings, public events, milestones, and consultant deadlines. The proposed project schedule is structured around a four-phased approach: Phase I - Topsfield Yesterday and Today; Phase II - Topsfield Tomorrow; Phase III - Achieving Topsfield Tomorrow; and Phase IV - Plan Finalization and Adoption.