



BOARD OF WATER COMMISSIONERS
MEETING AGENDA

2018 DEC 10 AM 9:38

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TOWN CLERK
TOPSFIELD, MA
Posted 12/10/18 9:45 Am

Meeting Date: December 12, 2018
Meeting Time: 7:30 AM
Location: Conference Room
Public Works Facility
279 Boston Street
Topsfield, MA 01983
Reason: Regular Monthly Meeting
Date Printed: 12/10/2018 8:09 AM

1. Correspondence
2. Appointments
 - a. Mr. John Wood, 7 New Meadow Lane
3. Approval of Minutes
 - a. October 24, 2018
 - b. November 14, 2018
 - c. November 20, 2018
4. Review of Financial Reports
 - a. Monthly Control Sheet
 - b. Revenue & Commitments
 - c. Aged Receivables Report
 - d. Year to Date Budget Reports
 - e. Warrant Article Report
5. Review of Resource Reports
 - a. Water Withdrawals
 - b. Task Sheets
 - c. Manganese Levels
 - d. Employee Accrued Time Report
6. Review of Superintendent's Report
 - a. Leaks & Breaks
 - b. Unaccounted for Water
 - c. Operations Update
 - d. Massachusetts Department of Environmental Protection Projects
 - i. Lead & Copper
 - e. Ipswich River Water Suppliers
7. Projects
 - a. Water Treatment Plant
 - i. Construction Update
 - ii. Proposed Change Orders
 - iii. Staffing Requirements
 - b. Water Storage Tanks
8. FY2020 Budget Cycle
 - a. Budget
 - b. Capital Plan
 - c. Rate Impacts
9. Overdue water charges
 - a. Review list
 - b. Vote to transfer to taxes