



BOARD OF WATER COMMISSIONERS  
MEETING AGENDA

2018 SEP -6 PM 12: 38

**Meeting Date:** September 12, 2018  
**Meeting Time:** 7:30 AM  
**Location:** Conference Room  
Public Works Facility  
279 Boston Street  
Topsfield, MA 01983  
**Reason:** Regular Monthly Meeting  
**Date Printed:** 9/6/2018 11:00 AM

TOWN CLERK  
TOPSFIELD, MA  
Posted 9/6/18 12:45 PM

- 1) Correspondence
- 2) Approval of Minutes
  - a) August 8, 2018
- 3) Review of Financial Reports
  - a) Monthly Control Sheet
  - b) Revenue & Commitments
  - c) Aged Receivables Report
  - d) Year to Date Budget Reports
  - e) Warrant Article Report
- 4) Review of Resource Reports
  - a) Water Withdrawals
  - b) Task Sheets
  - c) Manganese Levels
  - d) Employee Accrued Time Report
- 5) Review of Superintendent's Report
  - a) Leaks & Breaks
  - b) Unaccounted for Water
  - c) Operations Update
  - d) Massachusetts Department of Environmental Protection Projects
    - i) Lead & Copper
- 6) Projects
  - a) Water Treatment Plant
    - i) Construction Update
      - (1) Vote to accept National Grid electric easement
    - ii) Proposed Change Orders
      - (1) Vote on Lintel Change Order (\$6,704)
- 7) Bonding Options for \$3.5 million permanent bond (WTP/River Road)
  - a) Discuss options – Level debt vs. equal principal
  - b) Review effects on water rates
  - c) Vote on preferred method
- 8) Andrews Farm, Boxford
  - a) Status Update
  - b) Discussion about long-term solutions
- 9) MassDEP Withdrawal Permit
  - a) Discuss Order to Complete
  - b) Discussion and possible vote about whether or not to withdraw permit renewal application
  - c) Discussion of possible changes needed if permit application is withdrawn