



BOARD OF WATER COMMISSIONERS  
MEETING AGENDA

2018 NOV -6 AM 10:13

**Meeting Date:** November 14, 2018  
**Meeting Time:** 7:30 AM  
**Location:** Conference Room  
Public Works Facility  
279 Boston Street  
Topsfield, MA 01983  
**Reason:** Regular Monthly Meeting  
**Date Printed:** 11/5/2018 1:45 PM

RECEIVED  
TOWN CLERK  
TOPSFIELD, MA  
Posted 11/6/18 10:15 AM

1. Correspondence
2. Appointments
  - a. Mr. John Wood, 7 New Meadow Lane
3. Approval of Minutes
  - a. September 12, 2018
4. Review of Financial Reports
  - a. Monthly Control Sheet
  - b. Revenue & Commitments
  - c. Aged Receivables Report
  - d. Year to Date Budget Reports
  - e. Warrant Article Report
5. Review of Resource Reports
  - a. Water Withdrawals
  - b. Task Sheets
  - c. Manganese Levels
  - d. Employee Accrued Time Report
6. Review of Superintendent's Report
  - a. Leaks & Breaks
  - b. Unaccounted for Water
  - c. Operations Update
  - d. Massachusetts Department of Environmental Protection Projects
    - i. Lead & Copper
  - e. Ipswich River Water Suppliers
7. Projects
  - a. Water Treatment Plant
    - i. Construction Update
    - ii. Proposed Change Orders
    - iii. Discussion & Vote for Change  
Order #4 – Chemical room exhaust  
vent piping
    - iv. Staffing Requirements
  - b. Water Storage Tanks
8. FY2020 Budget Cycle
  - a. Budget
  - b. Capital Plan
  - c. Rate Impacts