



BOARD OF WATER COMMISSIONERS  
MEETING AGENDA

2020 JAN 10 AM 10:27

RECEIVED  
TOWN CLERK  
TOPSFIELD, MA  
Posted 1/10/20 10:30 AM

**Meeting Date:** February 12, 2020  
**Meeting Time:** 7:30 AM  
**Location:** Conference Room  
Public Works Facility  
279 Boston Street  
Topsfield, MA 01983  
**Reason:** Regular Monthly Meeting  
**Date Printed:** 1/10/2020 10:17 AM

1. Correspondence
2. Appointments
3. Approval of Minutes
  - January 8, 2020
4. Review of Financial Reports
  - a. Monthly Control Sheet
  - b. Revenue & Commitments
  - c. Aged Receivables Report
  - d. Year to Date Budget Reports
  - e. Warrant Article Report
5. Review of Resource Reports
  - a. Water Withdrawals
  - b. Task Sheets
  - c. Employee Accrued Time Report
6. Review of Superintendent's Report
  - a. Leaks & Breaks
  - b. Unaccounted for Water
  - c. Operations Update
  - d. Massachusetts Department of Environmental Protection Projects
    - i. Sanitary Survey
7. Projects
  - a. Water Treatment Plant
    - i. Automation Waiver Status
  - b. Water Storage Tanks
  - c. Prospect Street / River Road
  - d. North Street Wellfield Exploratory Drilling
8. Budget & Rates – FY2021
9. PFA Testing