



**RECEIVED**

By Topsfield Town Clerk at 1:30 pm, Jul 21, 2021

**AGENDA  
SELECT BOARD  
VIRTUAL MEETING  
w/EXECUTIVE SESSION  
July 26, 2021  
7:00PM**

***Pursuant to Chapter 20 of the Acts of 2021, this meeting will be conducted via remote means. Members of the public who wish to watch or listen to the meeting may do so in the following manner: Video conference (see log-in information below.) No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the Topsfield website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.***

Join Zoom Meeting:

<https://us02web.zoom.us/j/85073614419?pwd=NnlyZkd4aERLaWpDR1NUWTkvMOZPd09>

Meeting ID: 850 7361 4419 Passcode: 551178 Phone #: 1-929-205-6099

**CALL TO ORDER**

**MOMENT OF SILENCE**

**ANNOUNCEMENTS**

**CITIZEN QUESTIONS & COMMENTS**

*All documentation pertaining to this agenda is available for public viewing on BoardDocs on the date of the meeting.*

**APPROVAL OF MINUTES**

**NEW BUSINESS**

- 1. Board/Committee (Re)Appointments:** New Board of Health Member & re-appointment for Ag. Commission
- 2. Board of Health - Public Health Excellence Grant:** Review, discuss and approve
- 3. Town Administrator:** Select Board Evaluation Review of TA Harutunian
- 4. Internal Control Manual for Federal Grants:** Review, discuss and approve
- 5. Committee of Sponsoring Organizations (COSO) Internal Control Framework:** Review, discuss and approve
- 6. Police Department:** Review, discuss and approval of new cruiser

**SELECT BOARD'S UPDATES**

**TOWN ADMINISTRATOR'S REPORT**

**CORRESPONDENCE**

**EXECUTIVE SESSION:**

*By a roll call vote the Board will enter into closed Executive Session in accordance with M.G.L. c. 30A, §§ 21(A) under Exemption #3 to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares; The Board will return to regular open session.*

- AFSCME
- Police Benevolent Association

**Select Board Meeting Agenda – 7/26/2021**

**Posted 7/21/2021**

The listings of matters are those reasonably anticipated by the Select Board Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

## **MOTION TO ADJOURN EXECUTIVE SESSION**

### **OLD BUSINESS**

1. **AFSCME Union:** Review and approval of Memorandum of Agreement, *if needed*
2. **Police Benevolent Association:** Review and approval of Memorandum of Agreement, *if needed*

### **MOTION TO ADJOURN**

### **UPCOMING MEETINGS:**

August Meetings – Monday, August 9<sup>th</sup> & 23<sup>rd</sup>

August Work Sessions – Thursday, August 12<sup>th</sup> & 19<sup>th</sup>