



RECEIVED

By Topsfield Town Clerk at 2:08 pm, Apr 29, 2021

**AGENDA
SELECT BOARD &
FINANCE COMMITTEE
WORK SESSION
May 6, 2021
7:00PM - Video Conference**

Pursuant to Governor Baker’s March 12, 2020 order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor’s March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Topsfield Select Board and Topsfield Finance Committee will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Topsfield website at www.topsfield-ma.gov For this meeting, members of the public who wish to watch or listen to the meeting may do so in the following manner: Video conference (see log-in information below.) No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the Topsfield website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

Join Zoom Meeting:

<https://us02web.zoom.us/j/84632746605?pwd=eCsxYUg5dmNvS3pqVm5KL21SZkyUT09>

Meeting ID: 846 3274 6605

Passcode: 167836

Phone #: 1-929-205-6099

I. CALL TO ORDER

II. ANNOUNCEMENTS

*“The meeting is being **recorded** by the Recording Clerk for record-keeping; is there anyone else present who wishes to record the meeting?”*

“While we are conducting town business using remote participation via ZOOM, we ask that those of you not recognized by the chair or otherwise engaged in the discussion of the moment to please mute your microphone to avoid interruptions outside the conversation. Thank you.”

III. FINAL PREPARATIONS FOR ATM & STM MEETINGS

- A) *“Vote to recommend positive action on the Special Town Meeting Article Second, Prior years bills.” (If needed)*
- B) *“Vote to recommend positive action on Special Town Meeting Article Third, FY2021 Budget Transfers.” (If needed)*
- C) *“Vote to approve the FY2022 Water Department Operating Budget as written in the Annual Town Meeting Article Fourth.”*

IV. MOTION TO ADJOURN

The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.