



**RECEIVED**

By Topsfield Town Clerk at 8:34 am, Dec 22, 2023

**AGENDA  
SELECT BOARD MEETING  
VIRTUAL MEETING  
Wednesday, December 28, 2023  
8:00AM**

*Pursuant to Chapter 2 of the Acts of 2023, this meeting will be conducted via remote means. Members of the public who wish to watch or listen to the meeting may do so in the following manner: Video conference (see log-in information below.) No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the Topsfield website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.*

To Join the Meeting:

<https://us02web.zoom.us/j/82987599409?pwd=QzVJR0VFfa3h4Um1OY3lrYUNRcUFRKdz09>

Meeting ID: 829 8759 9409 Passcode: 974111 Phone #: 1-929-205-6099

**CALL TO ORDER  
ANNOUNCEMENTS**

**NEW BUSINESS**

- 1. Personnel Rules, Regulations and Procedures** – Discussion vote to adopt proposed manual updates
- 2. Common Victualler's License** – 2024 Osteria Peppino Pizzeria Renewal
- 3. Liquor License** – 2024 Osteria Peppino Pizzeria Renewal

**MOTION TO ADJOURN**

**UPCOMING MEETINGS:**

**January Work Session:** Wednesday, January 3<sup>rd</sup>, 2024 @6:00PM

**January Meeting:** Monday, January 8<sup>th</sup>, 2024 @7:00PM

*Select Board Agenda – 12/28/2023*

*Posted 12/22/2023*

*The listing of matters those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*