



**RECEIVED**

By Topsfield Town Clerk at 3:41 pm, Dec 16, 2021

**AGENDA**  
**SELECT BOARD**  
**VIRTUAL MEETING**  
**December 20, 2021**  
**7:00PM**

*Pursuant to Chapter 20 of the Acts of 2021, this meeting will be conducted via remote means. Members of the public who wish to watch or listen to the meeting may do so in the following manner: Video conference (see log-in information below.) No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the Topsfield website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.*

Join Zoom Meeting:

<https://us02web.zoom.us/j/81873296708?pwd=dkM0VDVxVnhJZFJ3MXpaYStPNFRYUT09>

Meeting ID: 818 7329 6708      Passcode: 111854      Phone #: 1-929-205-6099

**CALL TO ORDER**  
**MOMENT OF SILENCE**  
**ANNOUNCEMENTS**  
**CITIZEN QUESTIONS & COMMENTS**

*All documentation pertaining to this agenda is available for public viewing on BoardDocs on the date of the meeting.*

**APPROVAL OF MINUTES**

**NEW BUSINESS**

- 1. Police Department:** Promotion recognitions
- 2. Public Hearing Continued– Essex Agricultural Society:** All Alcoholic Beverage Liquor License Request
- 3. Board of Health:** Pandemic Response Nurse Services - Contract
- 4. Public Works Department:** Plow Contractors – Rate increase request
- 5. Common Victualler's License:** 2022 Renewals
- 6. Town Administrator:** Letter of Inclination from the Select Board

**SELECT BOARD'S UPDATES**  
**TOWN ADMINISTRATOR'S REPORT**  
**CORRESPONDENCE**  
**MOTION TO ADJOURN**

**UPCOMING MEETINGS:**

January Meetings – Monday, Jan. 3<sup>rd</sup> & 24<sup>th</sup> @7PM

January Work Sessions – Wednesday, Jan. 5<sup>th</sup> & 19<sup>th</sup> @5PM

*Select Board Meeting Agenda – 12/20/2021*

*Posted 12/16/2021*

The listings of matters are those reasonably anticipated by the Select Board Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.