



RECEIVED

By Topsfield Town Clerk at 3:34 pm, Jul 12, 2021

**AGENDA
(REVISED)
SELECT BOARD
VIRTUAL MEETING
July 12, 2021
7:00PM**

Pursuant to Chapter 20 of the Acts of 2021, this meeting will be conducted via remote means. Members of the public who wish to watch or listen to the meeting may do so in the following manner: Video conference (see log-in information below.) No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the Topsfield website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

Join Zoom Meeting:

<https://us02web.zoom.us/j/85401714577?pwd=YXZmVVI5WHh0SUpjSmx6VitWOEFKZz09>

Meeting ID: 854 0171 4577 Passcode: 066865 Phone #: 1-929-205-6099

**CALL TO ORDER
MOMENT OF SILENCE
ANNOUNCEMENTS
CITIZEN QUESTIONS & COMMENTS**

All documentation pertaining to this agenda is available for public viewing on BoardDocs on the date of the meeting.

APPROVAL OF MINUTES

NEW BUSINESS

- 1. Board/Committee & Department Appointments:** New Hire for Inspectional Services & Keeper of Clocks
- 2. Board of Health:** Review & discuss new volunteer application
- 3. Police Department:** Approval of new cruiser
- 4. Auditing Services:** Powers & Sullivan, LLC engagement Letter
- 5. *Topsfield Cultural Council:** Institution for Savings Charitable Foundation Donation Acceptance
- 6. Internal Control Manual for Federal Grants:** Discuss and review
- 7. Committee of Sponsoring Organizations (COSO) Internal Control Framework:** Discuss and review

**SELECT BOARD'S UPDATES
TOWN ADMINISTRATOR'S REPORT
CORRESPONDENCE**

MOTION TO ADJOURN

UPCOMING MEETINGS:

July Meetings - Monday July 26th 2021

Select Board Meeting Agenda – 7/12/2021

Re-Posted 7/12/2021

The listings of matters are those reasonably anticipated by the Select Board Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

***REVISED**

July Work Sessions - Thursday July 15th & 22nd 2021

Select Board Meeting Agenda – 7/12/2021

The listings of matters are those reasonably anticipated by the Select Board Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

****REVISED***

Re-Posted 7/12/2021