



**RECEIVED**

By Topsfield Town Clerk at 1:39 pm, May 20, 2021

**AGENDA**  
**SELECT BOARD**  
VIRTUAL MEETING/EXECUTIVE SESSION  
**May 24, 2021**  
**7:00PM**

*Pursuant to Governor Baker's March 12, 2020 order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Topsfield Select Board will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Topsfield website at [www.topsfield-ma.gov](http://www.topsfield-ma.gov) For this meeting, members of the public who wish to watch or listen to the meeting may do so in the following manner: Video conference (see log-in information below.) No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the Topsfield website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.*

Join Zoom Meeting:

<https://us02web.zoom.us/j/82256120051?pwd=c1VheHhNSEo0WkhWTXNoNjIWc2tkdz09>

Meeting ID: 822 5612 0051 Passcode: 420790 Phone #: 1-929-205-6099

**CALL TO ORDER**

**MOMENT OF SILENCE**

**ANNOUNCEMENTS**

**CITIZEN QUESTIONS & COMMENTS**

*All documentation pertaining to this agenda is available for public viewing on BoardDocs on the date of the meeting.*

**APPROVAL OF MINUTES**

**NEW BUSINESS**

1. **Select Board:** Discussion and vote on re-organization of Officers
2. **Select Board:** Signatory Authorization votes; Designee and alternate
3. **Select Board:** FY2022 Meeting Schedule - Review and approve
4. **Memorial Day Parade:** Activities
5. **CN-Wood Enviro LLC Agreement:** Trackless for Public Works Department FY2022
6. **North Shore Regional IT Collaborative:** Memorandum of Understanding – review and approve
7. **Fire Department:** Ambulance Write-Off Policy – review and approve
8. **Topsfield Community Partnership:** Gift Acceptance
9. **Wayfinding Signage:** Update
10. **Town Website:** Update

**SELECT BOARD'S UPDATES**

**TOWN ADMINISTRATOR'S REPORT**

**CORRESPONDENCE**

*Select Board Meeting Agenda – 5/24/2021*

*Posted 5/20/2021*

*The listings of matters are those reasonably anticipated by the Select Board Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

#### **EXECUTIVE SESSION**

*By a roll call vote the Board will enter into closed Executive Session in accordance with M.G.L. c. 30A, §§ 21(A) under Exemption #3 to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares; The Board will **not** return to regular open session.*

- AFSCME
- Police Reserve Association
- Police Benevolent Association

#### **EXECUTIVE SESSION MINUTES**

#### **MOTION TO ADJOURN**

#### **UPCOMING MEETINGS:**

TBD