

**AGENDA FOR PARKS & CEMETERIES COMMISSION MEETING OF TUESDAY NOVEMBER 19, 2019**

**(TIME AND PLACE OF MEETING: 7:30 P.M. PINE GROVE CEMETERY OFFICE BLDG., RT. 97 HAVERHILL RD., TOPSFIELD, MA)**

2019 NOV 11 AM 11:07  
RECEIVED  
TOWN CLERK  
TOPSFIELD, MA  
Posted 11/14/19 11:15 AM

**TOPICS FOR DISCUSSION**

**OLD BUSINESS:**

**OLD AND NEW BUILDINGS UPDATE**

**SMITH MONUMENT UPDATE**

**HOLIDAY ON THE GREEN UPDATE**

**HOT TOPPING & WATER LINE REPLACEMENT UPDATE**

**NEW BUSINESS:**

**THE SUPERINTENDENT'S JOB DESCRIPTION -CHANGES PER THE TOWN ADMINISTRATOR**

**DECEASED ANIMAL PICKUPS, PYEBROOK PARK MONITORING AND THE BOARD OF HEALTH'S RESPONSIBILITIES**

**BASEBALL FIELDS AND LITTLE LEAGUE DIAMONDS AT HARMER PARK**

**BRIEF PRESENTATION BY TOPSFIELD DOWNTOWN VISION COMMITTEE, LYNNE BERMUDEZ AND SARAH GUIDO AND PLANS FOR TOWN PROPERTY NEAR COUNTRY FARMS**

**WREATHS ACROSS AMERICA**

**PARK CLOSING DATE**

**BILLS, DEEDS AND PAYROLLS TO SIGN**

***ANY OTHER PARK AND CEMETERY RELATED TOPICS NOT REASONABLY ANTICIPATED BY THE CHAIR 48 HOURS IN ADVANCE OF THE MEETING***