



**Commonwealth of Massachusetts**  
STATE RECLAMATION AND MOSQUITO CONTROL BOARD

**NORTHEAST MASSACHUSETTS MOSQUITO CONTROL  
AND WETLANDS MANAGEMENT DISTRICT**

118 Tenney Street  
Georgetown, MA 01833  
Phone: (978) 352-2800

[www.nemassmosquito.org](http://www.nemassmosquito.org)



**RECEIVED**

By Topsfield Town Clerk at 3:02 pm, Jan 26, 2023

**Operations**

Barry Noone: Acting *District Director*

Kimberly A. Foss: *Entomologist*

Robyn A. Januszewski: *IT Coordinator / Biologist*

TBD: *Wetlands Project Coordinator*

**Commissioners**

John W. Morris, CHO: *Chair*

Vincent J. Russo, MD, MPH: *Vice Chair*

Paul Sevigny, RS, CHO

Joseph T. Giarrusso, Conservation Officer

Rosemary Decie, RS

DATE POSTED: January 26, 2023  
**PUBLIC MEETING NOTICE AND AGENDA**  
**NEMMC District Board of Commissioner's Meeting**

**February 9, 2023**

**09:00 AM**

In person at NEMMC  
118 Tenney Street  
Georgetown, MA 01833

**Remote Public Access via Zoom- (see below)**

As posted with Commonwealth of Massachusetts Office of Secretary of State, the Executive Office of Administration and Finance, the State Reclamation and Mosquito Control Board and all subscribing communities, there will be a meeting of the Northeast Massachusetts Mosquito Control and Wetlands Management District (NEMMC) Board of Commissioners to be held on February 9, 2023, at 09:00 AM at 118 Tenney St. Georgetown, MA 01833. The public will have remote access to this meeting.

*We are meeting remotely in accordance with An Act Relative to Extending Certain State of Emergency Accommodations ("Act"), which was signed by Governor Baker on July 16, 2022. This Act extends the expiration of certain provisions pertaining to the Open Meeting Law to March 31, 2023, allowing a public body to continue holding meetings remotely without a quorum physically present at a meeting location as long as it provides "adequate, alternative" access to remote meetings.*

Agenda as Follows:

1. Call to order and Attendance
2. Review and approval of November 10, 2022, minutes – vote required
3. Longevity Compensation for tenured 10+ year employees – vote required
4. A. Sheehan, Field Crew Supervisor - 1-year step increase 3/13/23 - vote required
5. Amend the NEMMC Salary Scale - Wetlands Project Coordinator salary range to reflect the Field Crew Supervisor, Entomologist, and Information Technology Coordinator – vote required
6. Wetlands Project Coordinator hiring – introduce selection and hiring information – vote required
7. Discussion update Assistant Field Technician hiring
8. District Director – 1 year review/evaluation
9. Discussion of updating employee handbook

- *Committed to a partnership of the principles of mosquito control and wetland management -*

10. Update on Commissioner stipend request
11. Other business
12. Public comment/input
13. Adjournment

Topic: NEMMC Commission Meeting 02/09/2023

Time: Feb 9, 2023, 09:00 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/87344833111?pwd=aG5QODdGbU1QcmJvcUZDNk56MWJyQT09>

Meeting ID: 873 4483 3111

Passcode: wk7LY2

One tap mobile

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+13017158592,,87344833111#,,,,\*825676# US (Washington DC)

Dial by your location

+1 646 931 3860 US

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 669 444 9171 US

+1 689 278 1000 US

+1 719 359 4580 US

+1 720 707 2699 US (Denver)

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 873 4483 3111

Passcode: 825676

Find your local number: <https://us06web.zoom.us/j/87344833111>