RECEIVED By Topsfield Town Clerk at 10:04 am, Dec 11, 2023

Thursday December 14, 2023 @ 9:00 AM 69 Washington Street, Topsfield, Massachusetts

Roll Call

<u>Minutes</u>

Approve the minutes from the November 9th & 15th meeting

Executive Director's Report

Old Business

Board vote for the merger with the Haverhill HA Approve change order #1 & #2 for project #298038 in the amount of \$15,3211.11

New Business

Approve the lowest bid for project #298045 from Glionna Plumbing &Heating Services in the amount of \$80,200 plus alternate 1 \$9,900 and alternate \$9,900 Jodi Maura to update us on our energy supply costs Disability policy discussion

Items not reasonably anticipated by the chair 48 hours in advance of the meeting

<u>LTO report</u> <u>Adjournment</u> <u>The next meeting is scheduled for January 11, 2024</u>

Respectfully submitted:

Diane Drinan, PHM Executive Director Topsfield Housing Authority