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Town of Topsfield Finance Committee

Video Conference
Agenda
September 14, 2020
7:00 PM

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Topsfield Board of Selectman will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Topsfield website, at www.topsfield-ma.gov. For this meeting, members of the public who wish to watch or listen the meeting may do so in the following manner: Video and Tele Conference (see information below). No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the Topsfield website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/81786738733?pwd=b3cwKzQvV1BkRDhFUTFmd0lCMU93Zz09>

Meeting ID: 817-8673-8733

Passcode: 521735

Phone: 1-929-205-6099 or 1-301-715-8592

- I. Call to Order 7:00 PM

- II. FY2021 Finance Committee Reorganization
 - a. Election of the Chair, Vice Chair and Clerk
 - b. Fin Com Liaison Assignments
 - c. Fin Com Email Monitoring
 - d. Fin Com Website
 - e. Review Member Address List

- III. Confirmation of Appointee Oaths
- IV. Confirmation of Ethics Training Certificates and Conflict of Interest
Acknowledgements
- V. Public Records and Open Meeting Laws
- VI. Finance Committee Letter
- VII. Warrant Timetable for FY2021 Budget: Model, Guidelines, Capital and Department
Budgets, Warrant Article Votes
- VIII. Correspondence
- IX. Topics not reasonably anticipated by the Chair 48 hours in advance of the meeting
- X. Upcoming Meeting Schedule

The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Discussion on agenda topics is at the discretion of the Chair. Discussion during meetings should always be courteous and respectful. You must be recognized by the Chair before any comments, questions or discussion may be offered or considered.