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# Town of Topsfield Finance Committee

Proposed Agenda

February 3, 2020

7:00 PM

Town Hall: COA Activities Room (2<sup>nd</sup> Floor)

- I. Call to Order 7:00 PM
- II. Minutes of January 27, 2020
- III. Department Budget Presentations, including:
  - a. Treasurer/Accountant (7:00 pm)
  - b. Council on Aging (7:30 pm)
  - c. Building/Inspections (8:00 pm)
  - d. Town Administrator/Town Hall (8:30 pm)
  - e. Others may be scheduled
- IV. Liaison-led Updates and Discussions: Operating Budgets, Revenues, Other Expenditures
- V. FinCom Model Status
- VI. Correspondence
- VII. Topics not reasonably anticipated by the Chair 48 hours in advance of the meeting
- VIII. Upcoming Meeting Schedule

The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Discussion on agenda topics is at the discretion of the Chair. Discussion during meetings should always be courteous and respectful. You must be recognized by the Chair before any comments, questions or discussion may be offered or considered.