

# ESSEX REGIONAL RETIREMENT SYSTEM

491 Maple Street, Suite 202, Danvers MA 01923

Telephone: 978-739-9151

Email: [info@essexrrs.org](mailto:info@essexrrs.org)

[www.essexregional.com](http://www.essexregional.com)

**RECEIVED**

By Topsfield Town Clerk at 8:34 am, Dec 15, 2021

Charles E. Kostro  
Executive Director

**Board Members:**

H. Joseph Maney, Chair  
Susan J. Yaskell, Vice Chair  
Andrew J. Sheehan  
Kevin A. Merz  
Vincent R. Malgeri

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## PUBLIC NOTICE

The next public meeting of the **Essex Regional Retirement Board** is:

Date: Monday, December 20, 2021  
Time: 8:30 a.m.  
Place: Essex Regional Retirement System Board Room  
491 Maple Street, Building 200, Suite 201  
Danvers, MA 01923

## AGENDA

1. Call to Order and Pledge of Allegiance
2. Approval of the Regular and Executive Session Minutes of November 22, 2021
3. Public Comment Period
4. New Enrollments
5. New Retirements
6. Creditable Service Awards
7. Liability Requests
8. Installment Plans
9. Approval of Warrants:
  1. Refunds, Rollovers and Transfers
  2. Retirees Payroll
  3. ERRS Payroll
  4. Cash Disbursements
10. Executive Director's Report:
  1. Ascent Venture Partners Fund V – Agreement Extension

2. Updated Position Descriptions
3. Employee Salary Adjustments
4. Longevity Payments
5. Final 2022 Administrative Budget
6. Cybersecurity Upgrades – Status Report
7. December Benefit Payment Date – Changed to December 30, 2021
8. Increasing Electronic Communications in 2022

11. Executive Session – James Young

12. New Business (May be reserved for topics that the chair did not reasonably anticipate would be discussed.)

13. Reports and Correspondence

14. Motion to Adjourn

\* The Board reserves the right to consider items on the agenda out of order. Any times listed on the agenda are estimates provided for informational purposes only. Agenda items may occur earlier or later than the stated time.

\*\* Pursuant to 940 CMR 29.10, a member of the Board may participate in this meeting remotely.

\*\*\* This notice is provided for information purposes only. The official and updated notices of the Essex Regional Retirement System (ERRS) meetings may be found at the ERRS website ([www.essexregional.com](http://www.essexregional.com)) by accessing the Latest News and Announcements, Calendar or Meeting Agenda link of the website.