



2019 OCT 17 AM 11:58

## AGENDA

### Elderly and Disabled Tax Relief Committee Work Session/Meeting

RECEIVED  
TOWN CLERK  
TOPSFIELD, MA

Posted 10/17/19 12:00PM

Town Hall Conference Room, 1<sup>st</sup> Floor  
October 30, 2019  
3:00PM

1. CALL TO ORDER
2. ANNOUNCEMENT/COMMENTS
3. Review and approve minutes from previous meeting(s)
4. Review draft application form for Topsfield. Consider vote to approve
5. Review and discuss ideas to communicate and promote the tax relief fund. Agree on a plan of action and responsibilities.
6. Draft a list of any remaining items that need to be addressed, and timeline for completing the program development
7. Summary of action items
8. Schedule next meeting
8. AJOURN

*The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*