



AGENDA

Elderly and Disabled Tax Relief Committee Work Session/Meeting

Town Hall Conference Room, 1st Floor
October 2, 2019
3:00PM

2019 SEP 18 AM 9:11

RECEIVED
TOWN CLERK
TOPSFIELD, MA

Posted 9/18/19 9:15 AM

1. CALL TO ORDER
2. ANNOUNCEMENT/COMMENTS
3. Review and approve minutes from previous meeting(s)
4. Review and edit draft application form for Topsfield
4. Topsfield income demographics – update on any progress to refine data.
5. Review and discuss ideas to communicate and promote the tax relief fund. Agree on a plan of action.
6. Draft a list of any remaining items that need to be addressed, and timeline for completing the program development
7. Summary of action items
8. Schedule next meeting
8. AJOURN

The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.