



## AGENDA

2019 AUG 12 AM 10:43

RECEIVED  
TOPSFIELD, MA  
Posted 8/12/19 10:45 Am

### Elderly and Disabled Tax Relief Committee Work Session/Meeting

Town Hall Conference Room, 1<sup>st</sup> Floor  
August 21, 2019  
3:00PM

1. CALL TO ORDER
2. ANNOUNCEMENT/COMMENTS
3. Program examples from other towns
  - a. North Reading review and comments on application and fact sheet. Do we want to create something similar?
  - b. Additional town examples – discuss data collected
4. Topsfield income demographics
5. Program communication, review draft of description rewrite
6. Draft a list of items to be addressed, and timeline for completing the program development
7. Review and approve minutes from previous meeting(s)
8. AJOURN

*The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*