



**RECEIVED**

By Topsfield Town Clerk at 4:50 pm, Jun 03, 2021

**Collaborative for Regional Educational Services and Training**  
**Board of Directors Meeting**  
**VIRTUAL MEETING AGENDA**  
**Wednesday, June 9, 2021**  
**9:00 AM**

**1. CALL TO ORDER (Chairperson, Steven Stone)**

This CREST Board of Directors meeting is being held remotely in accordance with the Governors of Massachusetts, March 10, 2020 order suspending certain provisions of the open meeting law of MA. GL 30A, Sections 18 & 20. There will be no public participation. I ask anyone speaking to identify yourself if you're not speaking, keep yourself on mute and all motions including adjournment will be roll call today.

**Executive Director Summary**

**2. CONSENT AGENDA**

- a. **Action Needed:** Meeting minutes April 14, 2021
- b. **Action Needed:** Personnel Report

**3. FINANCE REPORTS**

- a. **Acceptance Needed:** YTD Aging, Enrollment, and FY'21 reports
- b. **Information Only:** Treasurer Update

**4. OLD BUSINESS**

- a. **Action Needed:** Staff Incentives
- b. **Action Needed:** Executive Director Final Evaluation
- c. **Information Only:** FY22 Budget Book
- d. **Action Needed:** Instructional Assistant Contract 2021-2024

**5. NEW BUSINESS**

- a. **Information Only:** 2021-2022 Board of Directors Meeting Dates
- b. **Action Needed:** Capital Fund Expenditures/Capital Funding
- c. **Action Needed:** OPEB Funding

**6. EXECUTIVE SESSION**

- a. **Action Needed:** Executive meeting minutes April 14, 2021

**Reason 3:** To discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the agency's bargaining position ( Instructional Assistant Contracts).