

Topsfield Conservation Commission

Revised AGENDA

June 28, 2023 7:00 P.M. – ****VIDEO/AUDIO CONFERENCE****

Pursuant to Chapter 2 of the Acts of 2023, this meeting/public hearing will be conducted via remote means. Members of the public who wish to access the meeting may do so in the following manner: Zoom Meeting – see connection information below to join the meeting by Zoom videoconference or calling in by phone. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Topsfield Town Website, at [Topsfield-ma.gov](https://www.topsfield-ma.gov). You may also reach out to Conservation at Conservation@topsfield-ma.gov or 978-887-1510 for information/assistance. No in-person attendance of members of the public will be permitted, and public participation in any public hearing conducted during this meeting shall be by remote means only.

To join the video/audio meeting at 7:00pm:

<https://us02web.zoom.us/j/83955707645?pwd=SjnkMDViMTBwVDJudnVSS3NxVzN4dz09>

Call in phone number: 1-646-558-8656

Meeting ID: 839 5570 7645

Passcode: 017251

RECEIVED

By Topsfield Town Clerk at 3:15 pm, Jun 26, 2023

7:00pm **OPEN MEETING:**

HEARINGS:

- **NOI 307-0835: 276 Rowley Bridge Road** (Map 83, Lot 005), North Shore Heritage Associates, Inc./The Morin-Cameron Group, Inc. – construction of dwelling and appurtenances
- **NOI 307- : 220 High Street** (Map 65, Lot 031), Bidder-Snow/Sullivan Engineering Group, LLC. – in ground pool, concrete pad, paver patio
- **NOI 307- : 39 Pemberton Road** (Map 49, Map 018), Costanza/Wetlands & Land Management, Inc. – dwelling addition and septic upgrade
- **RDA 2023-09: 5 Woodbrier Road** (Map 49, Lot 062), Finger/Wetlands & Land Management, Inc. – septic system upgrade – *request to withdraw*
- **RDA 2023-10: 240 Rowley Bridge Road** (Map 80, Lot 009), Rossettie/Tallaksen Builders – enclose existing deck, new footings, new patio

REQUESTS:

- **RDNI 2023-06: 129 Washington Street** (Map 31, Lot 017), Mace – remove sunporch, construct new side entry

DECISION:

- **307-0832, 10 High Street** – review and vote to issue Order of Conditions

MEETING MINUTES:

- **April 12, 2023**
- **April 26, 2023**

OTHER:

- **Enforcement Orders** – update/status of compliance, report review and/or restoration plan review:
 - **Enforcement Order 2022-06: 37 River Road** (Map 48, Lot 013) – **tabled pending receipt of the USDA Farm Plan.**
 - **Enforcement Order 2020-06: 28 Parsonage Lane** (Map 32, Lot 078) – Request to Return to Compliance
- **VOTE:** Signature Authorization Form
- Sign bills, authorizations, etc.
- Any other business that may come before the Commission, at the discretion of the Chair

ADMINISTRATOR’S REPORT:

- **Updates**
- **Critical Area Site Plan example** – continued discussion

Note: Next TCC Meeting – **July 12, 2023**

During the meeting, there may be updates and discussions concerning ongoing projects and enforcement matters of interest to the Conservation Commission (Commission). If a property/project is the subject of an Order of Conditions, Enforcement Order, or other Commission matters, the Commission may receive information and make decisions as necessary to address concerns and/or to project the interests of the Wetlands Protection Act, the Topsfield General Wetlands Bylaw, and other Laws the Commission is authorized to uphold.

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In accordance with Massachusetts Wetlands Protection Act Regulations, 310 CMR 10.00, in order to show standing as a basis for an adjudicatory appeal, ten-citizen groups, aggrieved persons, and abutters need proof of prior participation (a person(s) needs to have submitted written comments during the hearing process