



**RECEIVED**

By Topsfield Town Clerk at 12:55 pm, Sep 13, 2021

## TOWN OF TOPSFIELD CABLE TV ADVISORY COMMITTEE

### NOTICE AND AGENDA

DATE 9/16/2021

TIME 7:30 PM

*Pursuant to Chapter 20 of the Acts of 2021, this meeting will be conducted via remote means. Members of the public who wish to watch or listen to the meeting may do so in the following manner: Video conference (see log-in information below.) No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the Topsfield website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.*

To Join Meeting:

<https://us02web.zoom.us/j/88289386381?pwd=YWZCbGtpbnZia2lqbzNtZXFJdm9TUT09>

Meeting ID: 882 8938 6381    Passcode: 696548    Phone# 1 929 205 6099

**I. Call to Order 7:30 P.M.**

**II. Approve Minutes of 8-26-2021**

**III. Old Business:**

- Review draft Comcast License for approval by Select Board on 9/27/2021.
- Review plans to update the Town Website FAQ section of Cable TV

**IV. New Business:**

- Review plans for negotiating a new License for Verizon, to expire on 12/31/2021

**V. Correspondences and Materials:**

*The listings of topics are those reasonably anticipated by the Chair that may be discussed at the meeting. Discussion on topics is at the discretion of the Chair. Discussion during meetings should always be courteous and respectful. You must be recognized by the Chair before any comments, questions or discussion may be offered or considered.*