



2020 JUL -7 PM 3:52

TOWN OF TOPSFIELD  
CABLE ADVISORY COMMITTEE

RECEIVED  
TOWN CLERK  
TOPSFIELD, MA

Posted 7/16/20 8:50 AM

NOTICE AND AGENDA

July 16, 2020

7:30 P.M.

To Join Meeting: <https://us02web.zoom.us/j/82538219251>

Meeting ID: 825 3821 9251 Phone# 1 929 205 6099

1. Call to Order at 7:30 P.M.
2. Approval of Minutes from 1-30-20
3. Old Business:
  - a. Discuss standard monthly meeting date, time and location.
  - b. Update Town website for Cable TV information.
  - c. Review plans to become familiar with Cable TV facilities.
  - d. Review information requests for Town records.
  - e. Review information requests from Cable TV companies.
4. New Business:
  - a. Review 2/11/20 conference call with Legal support team.
  - b. Review document from Legal support team – “Cable TV Renewal License Procedures Roadmap”.
  - c. Review document – “Cable TV Committee Data / Information Requests”.
  - d. Discuss potential date to meet with Legal support team.

The listings of topics are those reasonably anticipated by the Chair that may be discussed at the meeting. Discussion on topics is at the discretion of the Chair. Discussion during meetings should always be courteous and respectful. You must be recognized by the Chair before any comments, questions or discussion may be offered or considered.