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TOPSFIELD, MA
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AGENDA
CABLE TV ADVISORY COMMITTEE
TOWN HALL
8 W. COMMON ST. / 1ST FLOOR CONFERENCE ROOM
JANUARY 30, 2020
7:30PM

FIRST MEETING OF THE NEWLY APPOINTED COMMITTEE CHARGED WITH RENEWING THE TOWN'S CABLE TV LICENSES WITH COMCAST AND VERIZON.

- MEET WITH KEVIN HARUTUNIAN – TOWN ADMINISTRATOR.
- REVIEW NEED TO UPDATE THE TOWN WEBSITE WITH CURRENT INFORMATION ABOUT CABLE TV SERVICE.
- BEGIN TO PLAN A MEETING WITH BRAD SWEET AT BOXFORD CABLE TV TO LEARN THE TECHNOLOGY INFRASTRUCTUE IN PLACE IN TOPSFIELD AND BOXFORD.
- BEGIN TO PLAN A MEETING WITH BILL HEWIG FROM KP LAW – TOWN LEGAL ADVISOR.
- BEGIN TO PREPARE A LIST OF INFORMATION NEEDED FROM TOWN RECORDS.
- BEGIN TO PREPARE A LIST OF INFORMATION NEEDED FROM VERIZON AND COMCAST.
- SET SCHEDULE FOR FUTURE MONTHLY MEETINGS.

The listings of topics are those reasonably anticipated by the Chair that may be discussed at the meeting. Discussion on topics is at the discretion of the Chair. Discussion during meetings should always be courteous and respectful. You must be recognized by the Chair before any comments, questions or discussion may be offered or considered.