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**AGENDA**  
**BOARD OF SELECTMEN**  
**WORKING SESSION / EXECUTIVE SESSION**  
 Topsfield Town Hall  
 8 W. Common Street / 1st Fl. Conference Room  
**Thursday, November 8, 2018**  
 4:00 PM

- I. CALL TO ORDER**
- II. SIGN BY-LAW & REGULATIONS:** Building Inspector, Glenn Clohecy
- III. EXECUTIVE SESSION**

*By a roll call vote the Board will enter into closed Executive Session in accordance with M.G.L. c. 30A, §§ 21(A) under Exemption #2 to conduct strategy session in preparation for negotiations with nonunion personnel, specifically, to discuss and negotiate the Town Administrator's Employment Agreement, since an open meeting may have a detrimental effect on the government's bargaining position. The Board will return to regular open session.*

*By a roll call vote the Board will exit Executive Session and return to regular open session.*

**IV. BOARDDOCS TRAINING SESSION**

*BoardDocs Training for the Board of Selectmen and Staff that will be involved in creating agendas and agenda packets for meetings.*

**V. ADJOURN**

*The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all item listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*