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**AGENDA
(REVISED)**

**BOARD OF SELECTMEN
WORKING SESSION**

Topsfield Town Hall Offices
461 Boston Street, Unit E-6, Topsfield
*Tuesday, July 17, 2018
3:00 PM

CALL TO ORDER

I. Notice of Inclination to Re-Appoint Town Administrator by Sept. 30, 2018:

"The Board shall give notice of whether or not it is inclined to reappoint the Town Administrator for another term not later than nine (9) months before the end of this Agreement."

II. Setting Goals and Objectives for the Town Administrator for FY2019:

"Annually, with the advice of the Town Administrator, the Board shall define the goals and objectives which they determine necessary for the operation of the Town and the attainment of the Board's policy objectives. Said goals and objectives shall be in writing. They shall generally be attainable within the time limits specified and within the annual operating and capital budgets and appropriations provided by the Town. "

III. Formation and appointment process of new committees:

- Taxation Aid Committee for Seniors and Disabled
- Government Review Committee

ADJOURN

The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all item listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

**Revised*