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AGENDA
BOARD OF SELECTMEN / EXECUTIVE SESSION
Town Hall
8 W Common Street / BOS Conference Room
July 22, 2019
7:00PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

ANNOUNCEMENTS

CITIZEN QUESTIONS & COMMENTS

EXECUTIVE SESSION

Collective Bargaining & Grievance Hearing

By a roll call vote the Board will enter into closed Executive Session in accordance with M.G.L. c. 30A, §§ 21(A), Exemption #2: "To conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel." Specifically, to discuss the Board's response to the grievance filed by AFSCME Council 93 of Topsfield.

By a roll call vote the Board will exit Executive Session under Exemption #2.

Collective Bargaining Strategy

By a roll call vote the Board will enter into Executive Session in accordance with M.G.L. c. 30A, §§ 21(A), Exemption #3: "To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares." Specifically, to discuss the Board's response to the grievance filed by AFSCME Council 93 of Topsfield.

By a roll call vote the Board will exit Executive Session under Exemption #3 and return to open session.

NEW BUSINESS

- 1. Public Hearing (7:30PM):** Request to transfer the Package Store License held by Lelas Variety LLC located at 49N Main St. to new owner Katerina Rogers.
- 2. Alcoholic Licensing Advisory Committee (ALAC):** Discuss revisions to the rules & regulations relative to Alcoholic Beverage Licenses.
- 3. Topsfield Linear Common:** Inclusion of the Linear Common in the East Coast Greenway Trail System
- 4. Police Captain Agreement:** Vote to approve an agreement between the Town of Topsfield and Captain Gary Hayward for a term of three (3) years ending June 30, 2022.
- 5. FY2020 IT Network Services:** Vote to approve a contract between the Town of Topsfield and Retrofit Technologies, Inc. of Milford, MA for Managed IT Network and Remote Monitoring Services for the Town Hall Computer System in the amount of \$19,259.60
- 6. Parade and Route Approval:** Vote to approve the request to host the Annual Topsfield Fair Grand Parade on Saturday, October 5, 2019 commencing from the Town Common at 9:00AM.

7. **Public Way Access - Approval of Routes:** Vote to approve a request from Essex County Greenbelt to hold their 5th Annual Road Cycling Event on Saturday, September 21, 2019.
- 8 **Consulting Firm – Search Results:** Discussion and possible vote to approve a bid for Consulting Services to assist the Town in the hiring of a Town Administrator.

OLD BUSINESS

TOWN ADMINISTRATOR’S REPORT

APPROVAL OF MINUTES

(Other meeting minutes may be reviewed and/or approved as needed.)

CORRESPONDENCE

- Fire Dept. thank you note from the Town of Wenham Fire Dept.
- Senior Care financial support update

ADJOURN

UPCOMING MEETINGS:

Monday, August 5, 2019 @7:00PM – BOS Meeting @Town Hall; 8 W Common St.
Thursday, August 15, 2019 @3:00PM - BOS Work Session @Town Hall; 8 W. Common St.
Monday, August 19, 2019 @7:00PM – BOS Meeting @Town Hall; 8 W. Common St.

The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.