



**AGENDA  
BOARD OF SELECTMEN**

Town Hall  
8 W Common Street / BOS Conference Room  
**November 19, 2018**  
**7:00PM**

2018 NOV 14 AM 8:55

RECEIVED  
TOWN CLERK  
TOPSFIELD, MA

Posted 11/14/18 9:00 AM

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

**ANNOUNCEMENTS**

**CITIZEN QUESTIONS & COMMENTS**

**JOINT MEETING W/PLANNING BOARD**

**NEW BUSINESS**

1. **7:00PM Public Hearing – Tax Classification Hearing:** Vote to determine the percentage of the tax levy to be borne by each class of property for Fiscal Year 2019 per Chapter 40, Section 56, as amended.
2. **Fire Department Appointments:** Appointments made by Fire Chief Jen Collin-Brown of the following Call Firefighters for an initial term of November 19, 2018 through June 30, 2019:  
**Vincent Miserandino, Paul Connor, Emmanuelle Rioux and Sheila Mathews.**
3. **Alcohol Licensing Regulations:** Vote to approve the revised Rules and Regulations relative to Alcohol Beverage Licenses; V22.
4. **One Day Liquor License Regulations:** Vote to approve the revised Rules and Regulations for Special or One Day License to Serve Wine and Malt Beverages; V6.

**AGREEMENTS/CONTRACTS/GRANTS**

5. **Trinity Episcopal Church:** Vote to approve an agreement between the Town of Topsfield through its Council on Aging and Trinity Episcopal Church for Use of Real Property at \$60/month for a term ending June 30, 2019.
6. **Mass Cultural Council:** Vote to accept a grant of \$500 to the Topsfield Recreation Committee from the Festivals Program of the Mass Cultural Council; and for the Chair to sign.

**OLD BUSINESS**

6. **Reserves & Debt Management Policy Guidelines:** Continued discussion, if needed.
7. **Appointments for New Committees:**
  - Taxation Aid Committee for Seniors and Disabled
  - Educational Fund Committee(s)

## **TOWN ADMINISTRATOR'S REPORT**

### **APPROVAL OF MINUTES**

- Vote to approve minutes of BOS Meeting held October 15, 2018
- Vote to approve minutes of BOS Meeting held November 5, 2018

*(Other meeting minutes may be reviewed and/or approved as needed.)*

### **CORRESPONDENCE**

- **Senior Care:** Thank you note for donation
- **Dept. of Public Utilities – Notice of Filing & Public Hearing:** National Grid three year efficiency plan 2019-2021

### **ADJOURN**

### **UPCOMING MEETINGS:**

Monday December 3, 2018 @7:00PM – BOS Meeting at the Town Hall; 8 W Common St.

Thursday December 13, 2018 @3:00PM – BOS Work Session at the Town Hall; 8 W Common St.

Monday December 17, 2018 @7:00PM – BOS Meeting at the Town Hall; 8 W Common St.

*The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*