



2018 NOV -1 PM 1:07

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**AGENDA
(REVISED)**

BOARD OF SELECTMEN

Joint Meeting with PLANNING BOARD

Town Hall

8 W Common Street / BOS Conference Room

November 5, 2018

7:00PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

ANNOUNCEMENTS

CITIZEN QUESTIONS & COMMENTS

JOINT MEETING W/PLANNING BOARD

1. **Perkins Landing (40B Project):** Vote to approve response to the Commonwealth and authorize the Chair to sign cover letter.

Planning Board to Adjourn

NEW BUSINESS

2. **Rules & Regulations for One Day Liquor License:** Vote to approve the revised Rules and Regulations for One Day Liquor License to serve Wine & Malt Beverages dated 10/29/2018.
3. **Donation Acceptance:** Vote to accept donations in the amount of \$2,100 that have been received by the Friends of the Town Hall.
4. **Donations Acceptance:** Vote to accept donations in the amount of \$16,346.58 for items that have been funded by the Friends of the Council on Aging.
5. **Proctor School Bell:** Acknowledgment of Academy Bell at the Proctor School and its future use.

AGREEMENTS/CONTRACTS/GRANTS

6. **US Ecology Agreement:** Vote to approve an agreement between the Town of Topsfield and US Ecology of Atlanta, GA for an amount not to exceed \$75,000; and for the Chair to sign.
7. ***Application Submission:** Vote to approve the submission of a 2019 Downtown Technical Assistance Application to the Department of Housing & Community Development for services and assistance on revitalizing Topsfield's Downtown.

OLD BUSINESS

8. **Reserves & Debt Management Policy Guidelines:** continued discussion, as needed.

9. Appointments for New Committees:

- Taxation Aid Committee for Seniors and Disabled
- Educational Fund Committee(s)

TOWN ADMINISTRATOR'S REPORT

APPROVAL OF MINUTES

- Vote to approve minutes of BOS Work Session held August 16, 2018
- Vote to approve minutes of BOS Work Session held October 18, 2018

(Other meeting minutes may be reviewed and/or approved as needed.)

CORRESPONDENCE

- MassDOT letter dated 10.23.18 – Chapter 90 apportionment for FY19 is \$320,064

ADJOURN

UPCOMING MEETINGS:

Thursday November 8, 2018 @4:00PM – BOS Work Session at the Town Hall; 8 W Common St.
Monday November 19, 2018 @7:00PM – BOS Meeting at the Town Hall; 8 W Common St.
Monday December 3, 2018 @7:00PM – BOS Meeting at the Town Hall; 8 W Common St.
Thursday December 13, 2018 @3:00PM – BOS Work Session at the Town Hall; 8 W Common St.
Monday December 17, 2018 @7:00PM – BOS Meeting at the Town Hall; 8 W Common St.

**Revised*

The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.