



OCT 24 PM 3:54

*Posted 10/24/17 4:00 PM*

**AGENDA**  
**BOARD OF SELECTMEN**  
 Proctor School Cafeteria  
 60 Main Street, Topsfield  
**Monday, October 30, 2017**  
 7:30 PM

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

**ANNOUNCEMENTS**

**CITIZEN QUESTIONS & COMMENTS**

**DEPARTMENT UPDATE:** Police Chief Evan Haglund

**NEW BUSINESS**

- ITEM #1**      **Propertyroom.com Agreement:** Review and sign agreement with propertyroom.com
- ITEM #2**      **Fire Department:** Pinning ceremony for John Boyle, recognition for length of service awards, announcement of promotions.
- ITEM #3**      **7:45 Continuation of Public Hearing:** Country Farms Request for Permission for Non-Conforming sign, opened on October 16, 2017 and continued to this meeting.
- ITEM #4**      **Appointment to Open Space Committee:** Request from the Open Space Committee to appoint Melissa Ogden for a term to commence on October 30, 2017 and terminate on June 30, 2018.
- ITEM #5**      **Visiting Nurse Association (VNA) Contract** Review and sign VNA Contract for Fiscal Year 2018
- ITEM #6**      **Americans with Disabilities Act Grant (ADA) Application:** Request for vote to submit the Application for the Americans with Disabilities Act (ADA) Grant for the Town Hall elevator and stage lift, and for the Chairman of the Board of Selectmen to sign.

**TOWN ADMINISTRATOR'S REPORT**

**APPROVAL OF MINUTES**

- October 16, 2017 Regular Business Meeting

**CORRESPONDENCE****WARRANTS** Warrants signed by the Chairman of the Board of Selectmen:

Date	Warrant Number	Warrant Amount
10/19/17	18031 Town Payroll	98,408.16
10/19/17	18031 School Payroll	315,464.07
10/19/17	18032 Town Bills	5,727,255.88
10/19/17	18032 School Bills	55,993.08
10/26/17	18034S School Bills	187,388.76
10/26/17	18033 Town Payroll	181,454.42
10/26/17	18034T Town Bills	212,482.28

**EXECUTIVE SESSION****ADJOURN**

*The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*