



2018 OCT 24 PM 2:44

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TOWN CLERK
TOPSFIELD, MA

Posted 10/24/18:45 PM

**AGENDA
BOARD OF SELECTMEN**

Town Hall
8 W Common Street / BOS Conference Room
**October 29, 2018
7:00PM**

CALL TO ORDER

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

ANNOUNCEMENTS

CITIZEN QUESTIONS & COMMENTS

NEW BUSINESS

1. **Veteran Dedication - American Legion Post 255: Members Norm Isler, Dave Comeau and Bob Shamrot):** Vote to dedicate the space located on the 2nd floor of Town Hall under the stairs to Topsfield Residents who have served in the Military.
2. **Signage Approval:** Vote to approve the installation of a Stop Sign on Windsor Road at the intersection of Perkins Row.
3. **Consigli Change Order #13:** Vote to approve Change Order #13 for \$142,201.64 for the Town Hall Preservation, Renovation and Expansion Project and for the Chair to sign.
4. **Environmental Health & Engineering Change of Scope #4:** Vote to approve Change of Scope #4 for \$181,500 for the environmental compliance services to support soil management and Mass Contingency Plan (MCP) at Town Hall; and for the Chair to sign.
5. **Donation Acceptance:** Vote to accept a donation from Holger and Nancy Luther of the Mass. State Flag that will be placed in the Board of Selectmen's Conference Room.
6. **Change of Store Hours:** Vote to accept the request from Gils Grocery to amend their hours to sell wine and malt beverages on Sundays from 10am to 1pm.
7. **Trash Pick-up at Rolling Green:** Vote to authorize JRM Hauling and Recycling to providing trash and recycling collection services to the residents of Rolling Green located at 470 Boston St.
8. **2019 Seasonal Population Increase:** Vote to approve the population estimate of Topsfield as of July 10, 2019 as required by the Commonwealth of Mass Alcoholic Beverages Control Commission.

CONTRACTS/GRANTS

9. **Road Salt:** Vote to approve a purchasing contract between the Town of Topsfield and Eastern Minerals, Inc. of Lowell, MA for FY2019, not to exceed \$60,000.

10. Mass Cultural Council: Vote to approve the contract to transfer FY2019 Local Cultural Council funds totaling \$4,600 from the Mass Cultural Council to the Topsfield Cultural Council; and for the Chair to sign.

11. Grant Amendment: Vote to amend a grant from the Department of Conservation & Recreation for the purchase and installation of safety lights at the Rail Trail road crossing for an amount of \$31,330.

OLD BUSINESS

12. FY2019 Town Goals & Objectives: Implementation

13. Downtown Legal Summary

14. Reserves & Debt Management Policy Guidelines: continued discussion, as needed.

15. Appointments for New Committees:

- Taxation Aid Committee for Seniors and Disabled
- Educational Fund Committee(s)

TOWN ADMINISTRATOR'S REPORT

APPROVAL OF MINUTES

- Vote to approve minutes of Regular Board Meeting held September 17, 2018
- Vote to approve minutes of BOS Work Session held September 20, 2018
- Vote to approve minutes of BOS Work Session held October 18, 2018

(Other meeting minutes may be reviewed and/or approved as needed.)

CORRESPONDENCE

- **Thank you note:** To the Topsfield Fire Department from resident
- **Thank you note:** To the Topsfield Fire Chief from the Topsfield Fair
- **Veterans Day Ceremony invite:** To the BOS from the American Legion Post 255

ADJOURN

UPCOMING MEETINGS:

Monday, November 5, 2018 @7:00PM – BOS Meeting at the Town Hall 8 W Common St.

Thursday, November 8, 2018 @4:00PM – BOS Work Session at the Town Hall 8 W Common St.

Monday, November 19, 2018 @7:00PM – BOS Meeting at the Town Hall 8 W Common St.

The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.