



2017 OCT 13 PM 1:49

Posted 10/13/17 1:50 PM

REVISED AGENDA
BOARD OF SELECTMEN
 Proctor School Library
 60 Main Street, Topsfield
Monday, October 16, 2017
 7:30 PM

CALL TO ORDER**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE****ANNOUNCEMENTS****Executive Session:**

- **Collective Bargaining:** The Board will meet in Executive Session under Exemption #3 to discuss strategy with respect to collective bargaining or litigation, specifically for the Topsfield Police Benevolent Association, Full Time Firefighters and AFSCME Units since an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the Chair so declares.
- The Board will NOT return to Open Session

CITIZEN QUESTIONS & COMMENTS

- **Girl Scouts Gold Award:** Announcing the Gold Award and Certificates of Achievement to Girl Scouts from Troop 66091 who have earned Girl Scouting's highest honor: The Gold Award. Recipients are: Jenny Conant, Melissa Driver, Olivia Inman, Sarah Martin and Linnea Wingerup.
- **"TaxWise Topsfield":** Citizen request to introduce the group "TaxWise Topsfield"

NEW BUSINESS

- ITEM #1** **7:45 PM Public Hearing:** Vote to approve a non-conforming sign for Country Farm, located at 20-24 Main Street, Topsfield.
- ITEM #2** **Appointment:** Vote to appoint Lynne Bermudez to the Board for the Council on Aging.
- ITEM #3** **Funding Agreement:** Vote to accept and enter into a Title III-B Funding Agreement with SeniorCare Inc., our service agency out of Gloucester, MA, for the amount of \$2,438 for both FY18 and FY19 for transportation expenses, and for the chairman to sign.

- ITEM #4** **Approve Agreement:** Vote to approve a service agreement for Household Hazardous Waste Collection between the Town and Clean Harbors Environmental Services of Braintree MA for \$4,000, and for the Chair to sign. (Event to be held at Masconomet High School on October 28, 2017)
- ITEM #5** **Bond Approval:** Vote to approve, sign and award the BOND dated October 20, 2017 to Robert W. Baird & Co. Inc. in the amount of \$4,633,000; Interest rate of 2.730193%, Premium of \$231,599.91 for a term maturing 25 years. The premium will be used to pay down the BOND and to pay issuance costs.
- ITEM #6** **BAN Approval:** Vote to approve and sign the BAN dated October 20, 2017 to Oppenheimer in the amount of \$2,000,000; Interest rate of 1.1673%, Premium of \$16,606; and to Jefferies in the amount of \$1,500,000; Interest rate 1.214%; Premium of \$15,495.86 for term maturing in one year on October 19, 2018 with a premium totaling \$32,101.86. This premium will be used to pay the issuance costs.
- ITEM #7** **Contract Approval: Vote** to approve a contract for a valve box replacement repair at the Topsfield Sanitary Landfill for \$6,000 with Weston & Sampson Engineers Inc. of Peabody MA as requested and recommended by the Park and Cemetery Commissioners.
- ITEM #8** **Contract Approval:** Vote to approve a contract for Topsfield Landfill Certification Report and As-built Plan Services at Pye Brook Park for \$4,500 with Weston & Sampson Engineers Inc. of Peabody MA as requested and recommended by the Park and Cemetery Commissioners.
- *ITEM #9** **Exemption:** Vote to approve an Exemption under MGL 19(b)(1), exempting the Fire Chief from the prohibition against participating in a matter in which the Chief has a financial interest.

TOWN ADMINISTRATOR'S REPORT

APPROVAL OF MINUTES

- September 11, 2017 Regular Business Meeting
- September 14, 2017 Working Session
- September 14, 2017 Executive Session
- September 18, 2017 Joint Meeting of Board of Selectmen and Finance Committee
- September 25, 2017 Regular Business Meeting
- Amend May 22, 2017 Regular Business Meeting

CORRESPONDENCE

WARRANTS Warrants signed by the Chairman of the Board of Selectmen:

Date	Warrant Number	Warrant Amount
9/28/17	18025 Town Payroll	111,158.10
9/28/17	18026 Town Bills	465,143.46
9/28/17	18026 School Bills	54,348.39
10/5/17	18027 Town Payroll	103,242.06

10/5/17	18027	School Payroll	324,271.41
10/5/17	18028	Town Bills	139,684.58
10/12/17	18029	Town Payroll	98,120.73
10/12/17	18030T	Town Bills	363,840.35

EXECUTIVE SESSION

ADJOURN

The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

**REVISED 10/13/17 TO CORRECT NUMBERING OF ITEMS*