



**AGENDA
BOARD OF SELECTMEN**

Town Hall
8 W Common Street / BOS Conference Room
Joint Meeting in Public Hall; 2nd Floor

**October 15, 2018
7:00PM**

2018 OCT 11 AM 8:57

RECEIVED
TOWN CLERK
TOPSFIELD, MA

Posted 10/11/18 9:00 AM

CALL TO ORDER

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

ANNOUNCEMENTS

CITIZEN QUESTIONS & COMMENTS

NEW BUSINESS

1. **Firefighter Introductions & Commendations:** Chief Collins-Brown will introduce and pin new firefighters and issue commendations for work performed during the gas incident in the Merrimack Valley.
2. **Appointment:** Vote to appoint Donna Hurley to the Cultural Council for a three (3) year term ending June 30, 2021.
3. **Election Warrant:** Vote to approve State Primary Election Warrant for the November 6, 2018 election.
4. **Donation Acceptance:** Vote to accept a donation from Mark and Sue Panella of a painting entitled *Autumn River Road* painted by Meg Black in 2018 to be installed in the main stairwell of Town Hall.
5. **Road Closure:** Vote to approve to close West Common Street on Saturday, October 20, 2018 from 8am – 3pm for the purpose of public safety during the Ribbon Cutting & Open House at Town Hall.
6. **Bond Anticipation Notes:** Vote to award the sale of a Bond dated October 19, 2018 to USB Financial Services, Inc. in the amount of \$3,465,000; with a true interest rate of 3.2222%, a premium of \$83,436.31 and a term maturing in 20 years (April 2039).
7. **Water Treatment Plant Change Order:** Vote to approve Change Order #3 for \$6,704 with Kinsmen Corporation of Hookset, NH for the Water Treatment Plant Construction project.
8. **Open Space & Recreation Plan 2018:** Discussion of plan and vote to sign a letter of support.

GRANTS

9. **Grant Approval:** Vote to accept a grant for \$20,673 from the Department of Conservation & Recreation for the purchase and installation of safety lights at the Rail Trail road crossing.
10. **Grant Approval:** Vote to accept a grant for \$4,250 from the Bulletproof Vest Partnership (BVP), a unique U.S. Department of Justice initiative.

11. Grant Approval: Vote to approve a grant from the Recycling Dividends Program for \$6,600 through the Sustainable Materials Recovery Program.

12. Grant Submission: Vote to approve the submission of a Complete Streets Grant Application for Safety Improvements and Upgrades to Grove St. / Washington St. area to MassDOT for \$364,000.

JOINT MEETING with The Finance Committee at 8:00PM to convene on the 2nd floor in the Public Hall

13. FY2020 Masconomet Budget Planning

BOS to reconvene following the Joint Meeting / NEW BUSINESS (continued)

14. Perkins Landing: Comprehensive permit under Chapter 40B submittal to Mass Housing

15. 2019 Annual Town Meeting: Discussion

OLD BUSINESS

16. Downtown Legal Summary: Update

17. Reserves & Debt Management Policy Guidelines: Review and discuss draft guidelines

18. Appointments for New Committees:

- Taxation Aid Committee for Seniors and Disabled
- Educational Fund Committee(s)

TOWN ADMINISTRATOR'S REPORT

APPROVAL OF MINUTES

- Vote to approve minutes of Regular Board Meeting held July 23, 2018
 - Vote to approve minutes of BOS Work Session held July 31, 2018
 - Vote to approve minutes of BOS Work Session held August 16, 2018
 - Vote to approve minutes of Regular Board Meeting held September 17, 2018
 - Vote to approve minutes of BOS Work Session held September 20, 2018
- (Other meeting minutes may be reviewed and/or approved as needed.)*

CORRESPONDENCE

- **Mass Police Accreditation Commission letter dated 9.18.18:** Reviewing Topsfield Police Dept. for State Accreditation on October 24, 2018
- **Mass Office on Disability dated 9.24.18:** Commission on Disability (COD) Initiative
- **Thank you note:** To the Topsfield Fire Department from resident
- **North Shore Labor Council dated 9.24.18**

ADJOURN

UPCOMING MEETINGS:

Thursday, October 18, 2018 @3:00PM – BOS Work Session at the Town Hall 8 W Common St.

Monday, October 29, 2018 @7:00PM – BOS Meeting at the Town Hall 8 W Common St.

Monday, November 5, 2018 @7:00PM – BOS Meeting at the Town Hall 8 W Common St.

The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.