



AGENDA
BOARD OF SELECTMEN
Town Library
South Common Street, Topsfield
September 17, 2018
7:00PM

2018 SEP -7 AM 9:24

RECEIVED
TOWN CLERK
TOPSFIELD, MA

Posted 9/7/18 9:30 Am

CALL TO ORDER

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

ANNOUNCEMENTS

CITIZEN QUESTIONS & COMMENTS

NEW BUSINESS

1. **Special Officer Appointment:** Vote to appoint Joseph Levasseur to the position of probationary Special Police Officer for a term expiring on September 17, 2019.
2. **Consigli Construction Change Order:** Vote to approve change order #11 for \$69,354.55 for the Town Hall Preservation, Renovation and Expansion project and for the chair to sign.
3. **Acceptance of Donations:** Vote to accept donations in the amount of \$77,035 that have been received by the Friends of the Town Hall.
4. **Water Treatment Plant:** Project Update & Overview of Process for upcoming bond Issuance.
5. **Electrical Easement:** Vote to grant approval to National Grid for a Utility Easement for the purpose of maintaining needed electrical facilities for the Water Treatment Plant and to booster the Pump Station located at 279 Boston Street.
6. **Mandatory Water Ban & Enforcement:** Updates
7. **Parade and Route Approval:** Vote to approve the 200th Topsfield Fair Grand Parade scheduled for Saturday, September 29, 2018 beginning at 9AM at the Topsfield Common.
8. **Public Hall Usage Policy:** Discussion and vote to approve policies for the use of the Public Hall at the 2nd floor of the Topsfield Town Hall at 8 West Common Street.
9. **Declaration of Surplus Office Furniture:** Vote to declare office furniture items located at 461 Boston Street surplus items.
10. **AFSCME Consolidated Contract FY18-FY20:** Vote to approve a consolidated contract between the Town of Topsfield and the AFSCME Public Works, Water, Parks and Cemeteries Unions.
11. **BoardDocs:** Vote to approve purchase of BoardDocs agenda management software for \$4,500.
12. **Downtown Legal Summary:** Update

OLD BUSINESS

13. Host Community Agreement: Continued discussion regarding the draft agreement between Green Meadows Farm, LLC and the Town of Topsfield.

14. Appointments for New Committees:

- Taxation Aid Committee for Seniors and Disabled
- Government Review Committee
- Educational Fund Committee(s)

TOWN ADMINISTRATOR'S REPORT

APPROVAL OF MINUTES

- Vote to approve minutes of Regular Board Meeting held July 23, 2018
- Vote to approve minutes of Work Session held August 16, 2018
- Vote to approve minutes of Regular Board Meeting held August 20, 2018
- Vote to approve minutes of Work Session held August 30, 2018

(Other meeting minutes may be reviewed and/or approved as needed.)

CORRESPONDENCE

- **Xfinity letter dated 7.31.18:** Senior Citizen discount available to qualified subscribers.
- **Governor Baker letter dated 8.21.18:** Recycling Dividends Grant Award of \$6,600.
- **Citizens Thank you note:** To the Topsfield Fire Department

ADJOURN

UPCOMING MEETINGS:

Thursday, September 20, 2018 @3:00PM – BOS Work Session at the Town Hall 8 W. Common St.

Monday, October 15, 2018 @7:00PM – BOS Meeting at the Town Hall 8 W. Common St.

Thursday, October 25, 2018 @3:00PM – BOS Work Session at the Town Hall 8 w. Common

Monday, October 29, 2018 @7:00PM – BOS Meeting at the Town Hall 8 W. Common St.

The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.