



2019 SEP -5 AM 8:34

RECEIVED
TOWN CLERK
TOPSFIELD, MA
Posted 9/5/19 8:46 AM

**AGENDA
BOARD OF SELECTMEN**

Town Hall

8 W Common Street / BOS Conference Room

September 9, 2019

7:00PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

ANNOUNCEMENTS

CITIZEN QUESTIONS & COMMENTS

NEW BUSINESS

All documentation pertaining to this agenda is available for public viewing on BoardDocs on the date of the meeting.

1. **Appointments:** Call Firefighter appointments for new hires
2. **Appointments:** Probationary Reserve and Special Police Officer appointments
3. **Appointments:** New appointments to various boards /committee's
4. **Transfer of Package Store License – Lela's Variety LLC:** Final approve by LLA for transfer of license
5. **Building Facilities Update:** Paul Anastasi to update the Board – Dude Solutions Report
6. **Town Administrator Job Description:** Review, discuss and possible vote to approve revisions to the TA job description
7. **Workplace Violence Policy:** Review and discuss the adoption of a Workplace Violence Policy.
8. **Cable Franchise Renewal:** Review and discuss steps to begin the contract renewal process
9. **Road Race Access/Route Approval:** Middleton Rotary Club – 40th running of the Fall Foliage Classic
10. **New Common Victualler's License:** Bagel Bin Deli formally known as Day Break Cafe

CONTRACTS

11. **Fire Station Emergency Door Repair:** Approve purchase order with Sihpol Overhead Door
12. **Aggregate Industries:** Approve amendment #1 for bituminous concrete excavation by cold planer/milling
13. **Donnegan Systems, Inc.:** Approve contract to purchase and install storage equipment for maps and plans
14. **Tri-Town Council:** Approve annual contract to support activities for Tri-Town youth

SELECTMEN'S UPDATES

TOWN ADMINISTRATOR'S REPORT

APPROVAL OF MINUTES

- Board of Selectmen Minutes of Monday, August 5, 2019
- Board of Selectmen Minutes of Monday, August 19, 2019

(Other meeting minutes may be reviewed and/or approved as needed.)

CORRESPONDENCE

ADJOURN

UPCOMING MEETINGS:

Thursday, September 19, 2019 @7:00PM – BOS Work Session @Town Hall; 8 W. Common St.

Monday, September 23, 2019 @7:00PM – BOS Meeting @Town Hall; 8 W Common St.

Monday, October 7, 2019 @7:00PM – BOS Meeting @Town Hall; 8 W Common St.

The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting.

Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Board of Selectmen Meeting Agenda – 9/9/19

Posted 9/4/19