



AGENDA
BOARD OF SELECTMEN
Proctor School Library
60 Main Street, Topsfield
May 7, 2018
7:30PM

2018 MAY -3 AM 8:58

RECEIVED
TOWN CLERK
TOPSFIELD, MA

Posted 5/3/18 9:15 AM

CALL TO ORDER

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

ANNOUNCEMENTS

CITIZEN QUESTIONS & COMMENTS

NEW BUSINESS

- ITEM #1** **Welcome, Reorganization & Vote of Officers:** Welcome and introduction of the new Board. Discuss interest and nominations for Officers; Vote for Officers of the Board of Selectmen.
- ITEM #2** **Bond Anticipation Notes:** Vote to approve the sale of the \$14,217,292.00 three percent (3%) General Obligation Bond Anticipation Notes dated May 11, 2018, and payable May 10, 2019, to Jefferies LLC at par and accrued interest, if any, plus a premium of \$157,813.
- ITEM #3** **Town Offices Lease Agreement:** Vote to approve an extension of the Lease Agreement with 461 Boston Street Realty Trust of Essex, MA for temporary government office space located at 461 Boston Street, Topsfield from August 1, 2018 until September 30, 2018 for a monthly fee of \$9,000; and for the Chairman to sign.
- ITEM #4** **Personnel Classification Plan:** Vote to approve an amendment to the Town's Personnel Classification Plan by establishing the title of "Seasonal Equipment Operator" at Grade 4 to allow the Parks and Cemeteries Department to hire a temporary Seasonal Equipment Operator.

APPROVAL OF MINUTES:

- Vote to approve minutes of the Executive Session Meeting held on April 23rd, 2018.
- Vote to approve minutes of the Regular Board Meeting held on April 23rd, 2018.
- Vote to approve minutes of the Working Sessions held on April 19th & April 25th, 2018.

Other meeting minutes may be reviewed and/or approved as needed.

ADJOURN

The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.