



2019 APR 17 PM 3:15

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**AGENDA
BOARD OF SELECTMEN**

Town Hall
8 W Common Street / BOS Conference Room
**April 22, 2019
7:00PM**

CALL TO ORDER

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

ANNOUNCEMENTS

CITIZEN QUESTIONS & COMMENTS

NEW BUSINESS

1. **Police Appointment:** Vote to appoint and promote Joseph Levasseur to the position of Fulltime Officer.
2. **Surplus Property Policy:** Review and discuss a draft policy for the process of disposing surplus property under \$10,000.
3. **Surplus Property:** Vote to declare Fire Department Equipment as surplus items.
4. **Emerson Field:** Discussion regarding debris removal, lease agreement and plans for property.
5. **BAN Maturing:** Discussion in anticipation of the Treasurers upcoming borrowing and scheduled bond issuance.
6. **Disclosure Procedures for Treasurer:** Vote to authorize and direct the Treasurer to establish continuing disclosure procedures in order to comply with securities laws relevant to the Town's bonds and notes.
7. **Downtown Revitalization:** Chief of Economic Development for MAPC, Betsy Cowan will outline their approach for the Strategic Planning Process for the Town of Topsfield.
8. **Water Treatment Plant Change Order:** Vote to approve Change Order #6 for \$9,559 with Kinsmen Corporation of Hookset, NH for the Water Treatment Plant Construction project.
9. **Water Treatment Plant Change Order:** Vote to approve Change Order #7 in the credit amount of (\$9,084) with Kinsmen Corporation of Hookset, NH for the Water Treatment Plant Construction project.
10. **Water Department:** Water Treatment Plant Project Update & Water Budget Overview
11. **One Day License:** Vote to approve a One Day License for the Ipswich River Watershed Association for an event to be held on June 15, 2019 at the Topsfield Fairgrounds; serving from 12:00PM until 4:00PM.
12. **Annual Town Meeting:** Updates and discussion, if needed, regarding the Annual Town Meeting scheduled for Tuesday, May 7, 2019 at 7:00 pm.

OLD BUSINESS

13. Sign Bylaw & Regulations: Continued discussion; and Possible vote to approve letter and correspondence that will go out to Topsfield Business owners.

14. Appointments for New Committee:

- Educational Fund Committee

TOWN ADMINISTRATOR'S REPORT

APPROVAL OF MINUTES

- Board of Selectmen Meeting Minutes of Monday, April 8, 2019
- Board of Selectmen Work Session minutes of Thursday, April 17, 2019

(Other meeting minutes may be reviewed and/or approved as needed.)

CORRESPONDENCE

- Donibristle Reservation Re-scheduled Public Opening – Sunday, April 28th from 1-2:30PM
- North Shore HOME Consortium – Notice of Public Hearings & Public Comment for FFY19
- Fire Department Thank you note from the Town of Wenham dated 4.8.2019
- Fire Department Thank you note from resident Frankie Hover

ADJOURN

UPCOMING MEETINGS:

Tuesday, April 30, 2019 @7:00PM – Town Moderator's Forum in the Public Hall @Town Hall; 8 W Common St.
Tuesday, May 7, 2019 @7:00PM – Annual Town Meeting at Proctor School; 60 Main Street
Monday, May 13, 2019 @7:00PM - BOS Meeting at the Town Hall; 8 W. Common St.

The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.